

**2009–2010 SCHOOL YEAR
SCHOOL IMPROVEMENT PLAN**



Date: _____

Principal: Charles E. Egan Co-Chair Rebecca Paul

Members: Christine Ashburn, Dawn Brandmark, Suzanne Chase, Susan Crary, Deborah Gill, Jackie LeVangie, and Ava Sigsby

School: Middle School

Signature of Superintendent of Schools: _____

HANOVER PUBLIC SCHOOLS

“The mission of Hanover Schools is to guide every student to thrive in a global society.”

2009 – 2010 SCHOOL IMPROVEMENT PLAN

Date: 6-1-09	School: Middle School	Principal: Charles Egan	School Year: 2009/2010	School Council Co-Chair: Rebecca Paul
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GOAL #1: TOPIC - STUDENT ACHIEVEMENT

To continue development of standards based curriculum and assessments to provide a consistent, rigorous academic program for our students.

RATIONALE	ACTIVITIES
<p>Hanover Middle School teachers have been working to implement a consistent, standards based curriculum for students. During the 2009-2010 school year, work will continue on specific goals identified by each content area as well as those that come about as a result of district design team work and goal setting. Furthermore, teachers will work to integrate new curricular materials and technologies that are purchased with available funds.</p>	<p>1.1 Math teachers will use professional development time to examine benchmark assessments to ensure they include high-level thinking skills</p> <p>1.2 English teachers work to implement the common writing assessments developed over the summer.</p> <p>1.3 Continue to explore better ways to utilize the academic support time in grades 5 and 6 to improve math skills</p> <p>1.4 Science teachers meet to plan implementation the new science textbooks A. Overview of textbook B. Mapping of textbook</p> <p>1.5 Provide instructional time for all students in library data bases and proper research techniques</p>

TIMELINE	EVALUATION
1.1 09-10 school year	1.1 Benchmark revisions completed for grades 5-8
1.2 9-10 school year	1.2 Writing assessments given to all students twice during 09-10 school year
1.3 Summer and 09-10 school year	1.3 Interventions for students to improve math skills in grade 5 and 6
1.4 Summer and 09-10 school year	1.4 Science textbooks and new curriculum resources implemented grades 5-8
1.5 Summer	1.5 Students receive library instruction for at least 3 periods per year

Goal #1 cont.

RESOURCE NEEDS	BUDGET COSTS
1.1 Professional development time	1.1 None
1.2 Summer curriculum and professional development time	1.2 Summer curriculum development funds
1.3 Possible Title I funds and time for teachers	1.3 Title I funds
1.4 Summer curriculum funds	1.4 None
1.5 Availability of librarian	1.5 None

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GOAL #2: TOPIC - ASSESSMENT

Hanover Middle will continue to enhance its use of assessments (formative and summative) to improve student learning

RATIONALE	ACTIVITIES
This is a continuation of our work on developing and utilizing data from assessments to adjust instruction and improve learning. The school will continue to develop common assessments and use the assessment data to adjust instruction.	<p>2.1 Teachers will be trained to use technology including e-instruction to help gather organize and analyze assessment data</p> <p>2.2 Teachers will meet during common planning and professional development time to examine student performance data on common assessments</p> <p>2.3 Using assessment data teachers will determine acceptable levels of performance and adjust instruction</p>

TIMELINE	EVALUATION
2.1 September-October	2.1 Differentated technology training delivered to all teachers
2.2 09-10 school year	2.2 Teachers meet 4 times per year to examine data
2.3 09-10 school year	2.3 Data used to adjust instruction and help create groups for academic support

RESOURCE NEEDS	BUDGET COSTS
2.1 Trainer	2.1 Cost of trainer approx. 2000
	2.2 NA
	2.3 NA

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GOAL #3: TOPIC – To expand the sense of school as community while fostering a strong culture of safety and respect for all students and staff throughout the school

RATIONALE	ACTIVITIES
Students in their middle school years face uncertainty and pressures in society today. They are at an age where they are given more freedom and are expected to behave nicely with less supervision. There is a noted trend in kids getting into trouble because they are spending their time on the computer, cell phones, watching TV, and playing video games. There is an increase in bullying and kids feel pressured with regard to drugs/alcohol/smoking/sexual activity, which lead to bad decision making. Although the school should not take the place of responsible parenting, it certainly should be a place where kids can feel safe and comfortable during and after school engaging in positive activities, which can help them grow academically and emotionally.	<p>3.1 Develop an after-school enrichment program with a master plan and schedule Which includes academic, cultural and recreational offerings.</p> <p>3.2 Educate students, staff, and parents regarding internet safety, cell phone safety, cyber bullying, ways to address peer pressure, alcohol, and drug use through guest speakers, workshops, classroom presentations by teachers and adjustment counselors.</p> <p>3.3 Revise student handbook and review handbook with students</p>

TIMELINE	EVALUATION
<p>3.1 Planning of activities June and summer</p> <p>3.2 Teaching throughout year, speakers/workshops for fall and spring</p> <p>3.3 09-10 school year</p>	<p>3.1 After-school enrichment up and running for start of school year.</p> <p>3.2 Curriculum documentation and meetings held for students and parents</p> <p>3.3 Handbook revised for 10-11 school year</p>

RESOURCE NEEDS	BUDGET COSTS
<p>3.1 Hire coordinator and staff</p> <p>3.2 Programming through MARC (Mass. Aggression Reduction Center), DA’s office, Hanover Police Dept. or outside vendor</p> <p>3.3 Time for handbook committee</p>	<p>3.1 Self-funded through user fees</p> <p>3.2 Grants through HAPSA, Community Policing, HPTA, Chamber of Commerce, Women’s Club</p> <p>3.3 Possible substitute time</p>

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GOAL #4: TOPIC – To improve the level of communication at Hanover Middle School among students, staff and parents

RATIONALE	ACTIVITIES
<p>Many families feel disconnected when their child reaches the Middle School. Children are required to become more responsible and self-sufficient, which is good, but many students still require guidance while mastering these skills. Parents feel out of the loop and frustrated if unable to assist due to a lack of information. Many children do not bring notices home from school, and parents are none the wiser as to what's going on in school. Parents also desire an avenue to voice their concerns about school issues.</p>	<p>4.1 Institute absent call back procedure</p> <p>4.2 Update daily bulletin, calendar of events, team newsletters, etc. for timely posting on the HMS website or "student backpack" – also including organizations' notices –eg PAC, PTA. Encourage staff to update and post homework assignments or classroom news on class website.</p> <p>4.3 Conduct a school council survey to get feedback from parents regarding satisfaction with HMS's quality of education, learning environment and communication to assist us in our ongoing efforts to make HMS even better.</p> <p>4.4 Collect parent emails to improve communication when using ConnectEd</p>

TIMELINE	EVALUATION
4.1 September	4.1 Procedure instituted to call back absent students
4.2 Web updates from beginning of school year ongoing through the year	4.2 Web page updated
4.3 Survey – spring 2010	4.3 Survey posted and results presented to school council
4.4 September	4.4 Parent emails updated

RESOURCE NEEDS	BUDGET COSTS
4.1 X2 and ConnectEd	4.1 NA
4.2 IT Training	4.2 Possible cost for technical assistance, \$500
4.3 Online survey	4.3 Possible cost for technical assistance, \$200
4.4 Technical support to automatically update emails	4.4 Possible cost for technical assistance, \$500

Signatures

Principal: _____ Date: _____

Co-Chair: _____ Date: _____

School Committee Presentation

Date of Presentation: _____

Date of Approval: _____