

## Hanover Schools

*“.....the mission of Hanover Schools is to guide every student to thrive in a global society.”*

### SCHOOL IMPROVEMENT PLAN

<b>Date: 6-12-07</b>	<b>School: Middle</b>	<b>Principal: Charles Egan</b>	<b>School Year: 07-08</b>	<b>School Council Co-Chair: Suzanne Chase</b>
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**GOAL:** Please check the goal that relates to the objective

**Goal #1 Student Achievement**

**Goal #2 Facilities**

**Goal #3 Climate & Culture**

**Goal #4 Other:** \_\_\_\_\_

OBJECTIVE	ACTIVITY	TIMELINE	MONITORING	EVALUATION
1.1 Increase math MCAS scores	1.1.1 To develop students' math proficiency by providing additional math time for gr. 5-8 in Math Lab.	1.1.1. Sept. 2007 – June 2008	1.1.1 Math Lab teacher Emily Baird	1.1.1 Individual MCAS scores 1.1.1 Pre and post assessments
	1.1.2 To continue to embed strategies for open response into teacher's PD plan	1.1.2 Jan – May 2008	1.1.2 Emily Baird	1.1.2 Open response practice tests
	1.1.3 Extend teaching time in the 5 <sup>th</sup> and 6 <sup>th</sup> grades for math	1.1.3 September 07	1.1.3 Charles Egan	1.1.3 School master schedule

RESOURCES	BUGDET NEEDS	FISCAL YEAR	ANNUAL RECURRING COST
	None		None
	<b>Total:</b>		<b>Total:</b>

**Signatures**

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_

**School Committee Presentation**

Date of Presentation: \_\_\_\_\_

Date of Revision(s): \_\_\_\_\_

Date of Approval: \_\_\_\_\_

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**Goal #1 Student Achievement**

**Goal #2 Facilities**

**Goal #3 Climate & Culture**

**Goal #4 Other:** \_\_\_\_\_

OBJECTIVE	ACTIVITY	TIMELINE	MONITORING	EVALUATION
1.2 To increase ELA MCAS scores	1.2.1 To continue to develop K-12 ELA curriculum benchmarks	1.2.1 Sept. 07 – June 08	1.2.1 Laura Miceli Emily Baird	1.2.1 Grade level benchmarks
	1.2.2 To develop ELA common assessments	1.2.2 Jan. 08 – June 08	1.2.2 Laura Miceli Emily Baird	1.2.2 ELA common assessments
	1.2.3 To meet with teacher teams to identify ELA grade level mastery standards	1.2.3 Sept.08 – June 08	1.2.3 Charles Egan Emily Baird	1.2.3 Grade level meeting agenda

RESOURCES	BUGDET NEEDS	FISCAL YEAR	ANNUAL RECURRING COST
District substitute account	4 Substitute teachers @ \$80 = \$320	2007-2008	None
	<b>Total:</b>		<b>Total:</b>

**Signatures**

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Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_

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**Goal #1 Student Achievement**

**Goal #2 Facilities**

**Goal #3 Climate & Culture**

**Goal #4 Other:** \_\_\_\_\_

OBJECTIVE	ACTIVITY	TIMELINE	MONITORING	EVALUATION
1.3 To increase Science MCAS scores	1.3.1 To continue to develop K-12 Science curriculum benchmarks	1.3.1 Sept. 07 – June 08	1.3.1 Laura Miceli Emily Baird	1.3.1 Grade level benchmarks
	1.3.2 To develop Science common assessments	1.3.2 Jan. 08 – June 08	1.3.2 Laura Miceli Emily Baird	1.3.2 ELA common assessments
	1.3.3 To meet with teacher teams to identify Science grade level mastery standards	1.3.3 Sept.08 – June 08	1.3.3 Charles Egan Emily Baird	1.3.3 Grade level meeting agenda

RESOURCES	BUGDET NEEDS	FISCAL YEAR	ANNUAL RECURRING COST
	TBD	2008-2009	
	<b>Total:</b>		<b>Total:</b>

**Signatures**

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_

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**GOAL:** Please check the goal that relates to the objective

Goal #1 Student Achievement

Goal #2 Facilities

Goal #3 Climate & Culture

Goal #4 Other: \_\_\_\_\_

OBJECTIVE	ACTIVITY	TIMELINE	MONITORING	EVALUATION
2.1 To begin to update internet throughout building	2.1.1 Complete room 222 & 224 renovations	2.1.1 Summer 2007	2.1.1 Charles Egan Michael Purdy	2.1.1 Room use plan
	2.1.2 Replace wireless access points in the building	2.1.2 Summer of 2008	2.1.2 Charles Egan	2.1.2 Technology completed workorders
2.2 Develop capital improvement plan for fire system	2.2.1 Submit proposal to Joanne McDonough	2.2.1 October 2007	2.2.1 Charles Egan Jim Hoey	2.2.1 Completed Capital Improvement Project Proposal

RESOURCES	BUGDET NEEDS	FISCAL YEAR	ANNUAL RECURRING COST
Capital improvement account	Capital requests for fire alarm replacement	2008-2009	
	<b>Total:</b>		<b>Total:</b>

**Signatures**

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Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_

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**Goal #1 Student Achievement**

**Goal #2 Facilities**

**Goal #3 Climate & Culture**

**Goal #4 Other:** \_\_\_\_\_

OBJECTIVE	ACTIVITY	TIMELINE	MONITORING	EVALUATION
3.1 To increase student awareness of internet danger and cyber safety	3.1.1 Schedule MARC Guest speakers	3.1.1 Feb. 08- June 08	3.1.1 Ginny Berglund Guidance dept.	3.1.1 Audience feedback form
3.2 To increase student awareness of internet danger and cyber safety	3.2.1 Schedule MARC Guest speakers	3.2.1 Jan 08	3.2.1 Michael Purdy	3.2.1 Presentation schedule
	3.2.2 Coordinate with DA Cruz's office for workshop	3.2.2 Sept. 07 – June 08	3.2.2 Michelle Ireland	3.2.2 Presentation schedule
3.3 To increase awareness of dating violence 8 <sup>th</sup> grade student	3.3.1 Schedule presentation schedule with the Hanover Police	3.3.1 Sept. 07 – June 08	3.3.1 Michelle Ireland	3.3.1 Self survey or YRBS

RESOURCES	BUGDET NEEDS	FISCAL YEAR	ANNUAL RECURRING COST
	None		
	<b>Total:</b>		<b>Total:</b>

**Signatures**

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_

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**GOAL:** Please check the goal that relates to the objective

Goal #1 Student Achievement

Goal #2 Facilities

Goal #3 Climate & Culture

Goal #4 Other: Technology

OBJECTIVE	ACTIVITY	TIMELINE	MONITORING	EVALUATION
4.1 To increase teachers' capacity to design and utilize classroom websites	4.1.1 Develop PDP workshops for staff	4.1.1 Sept. 07 – June 08	4.1.1 Michael Purdy Emily Baird	4.1.1 Approved PDP list of teachers that completed 10 hours of instruction

RESOURCES	BUGDET NEEDS	FISCAL YEAR	ANNUAL RECURRING COST
	Grant funded	2007-2008	
	<b>Total:</b>		<b>Total:</b>

**Signatures**

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## SCHOOL IMPROVEMENT PLANS

### Definition of Terms

- GOAL:** Goals are the broad- based district goals set forth by the School Committee yearly as goals for the superintendent and the school district and/or or any building goal that the principal along with the School Council has established in addition to district goals. (Note: All School Improvement plans must incorporate school achievement as a goal.)
- OBJECTIVE:** Objectives are those specific measurable outcomes to the goal that you wish to achieve. Objectives should begin with “To plus a measurable verb” (i.e., To increase...). Student Achievement objectives must state outcomes for students. Number each objective in the following manner: Number of the goal followed by a period then start numbering chronologically ( i.e., for Goal #1 Student Achievement 1.1). (Note: Only list one objective per page.)
- ACTIVITY:** Activities are those action steps that will be completed to achieve the objectives. More than one activity may be listed for objectives. Activities should detail the specific action(s) that are needed to achieve Activities should begin with a verb. Activities should be numbered to match the objective (i.e., Objective 1.1...Activity 1.1; Objective 1.2..Activity 1.2)
- TIMELINE:** Timelines indicate how long it will take to achieve each action. Timelines should list the month and year that you anticipate the activity will begin and end. List a month and year for each activity.
- MONITORING:** Monitoring indicates the person(s) responsible for ensuring that the activities are completed. Each activity listed should have at least one individual listed a responsible. Where district individual is listed (i.e., Curriculum Director, PPS Director, Technology Director, Facilities Manager), please make sure that you have discussed this with that individual before his/her name is listed. Each activity must have a person identified as responsible for monitoring it.
- EVALUATION:** Evaluation of the objectives and activities means the measurable indicator(s) that will be used to determine if the objective was achieved. Please list multiple indicators whenever possible.
- RESOURCES:** Resources are the things that are needed to achieve the goal. Resources should be identified in the following three categories: Personnel Resources, Curriculum Resources, Professional Development Resources, Instructional resources, Other Resources\_\_\_\_\_. Please list the category and then the specific resource(s) needed.
- BUDGET REQUEST:** Funds needed to for the activity. Please list the activity number plus the cost and the specific use of the funds and whether the funds are schools or district.
- FISCAL YEAR:** Fiscal year is the anticipated year in which the objective and activity will be accomplished.

ANNUAL

Annual recurring cost is any cost that you anticipate will continue beyond the fiscal year in which the objective and activity will be accomplished.

RECURRING  
COST