

## Hanover Public Schools

**Matthew A. Ferron**  
*Superintendent of Schools*



**Thomas R. Raab, Ed.D.**  
*Business Manager*

**Deborah St. Ives**  
*Assistant Superintendent*

**Joan Woodward**  
*Student Services Director*

### MEMORANDUM

To: Hanover School Committee  
From: Thomas R. Raab, Business Manager  
Cc: Matthew A. Ferron, Superintendent of Schools  
Re: FY '17 Quarter 2 Revolving Report  
Date: February 1, 2017

I am pleased to present the FY '17 Quarter 2 Revolving Report for your consideration and review. As in the past, I highlight negative balances and provide an explanation. Please do not hesitate to let me know any questions so that I may be fully prepared to respond.

#### **Lunch**

As of December 31, 2016, the account has a negative balance of (\$8,141.35). The School Lunch Program is waiting for the December 2016 Federal Reimbursement. Last year the reimbursement was \$15,200.00. I anticipate receiving a similar reimbursement this year bringing the account to approximately \$7,000.

#### **FACE**

Our FACE program continues to grow and expand. As a result, and similar to last year at this time, the programs' expenses have outpaced their receipts as of December 31, 2016. Taken together the three before and after school programs show a negative balance of (\$24,636.41) while the five enrichment programs show a positive balance of \$42,001.42. Taken together, all seven accounts have a balance of \$17,365.01 on December 31, 2016.

It is important to remember that final December 2016 bills are not generated until January 2017 resulting in outstanding balances due for services rendered in December 2016. Further, revenue allocation for families with siblings in both the Middle School and Cedar or Center Before & After programs were billed and deposited to the MS Extended Day account from September - December 2016. As a result, the Cedar and Center accounts were negatively affected. Effective January 2017, revenue allocation has been adjusted for both Cedar and Center School programs now billing and receiving revenue for a percentage for those families with siblings in two programs. We will continue to monitor and adjust as needed throughout the remainder of this fiscal year. HHS Enrichment has a negative balance as of 12/31/16 due to final December tuition's not being collected before the end of the month.

The Winter 2017 Community Adult Education Program began Monday January 23rd. In an effort to reach a larger number of community members, the Office of Family & Community Engagement did a mailing of the brochure to 4,901 households in town. This allowed FACE the opportunity to reach beyond the population of school age families. The results have been positive with registrations being received by many first time participants. FACE hopes to gain more exposure in the community and surrounding towns by offering a diverse selection of classes and developing a broad customer base of returning students.

<b>Hanover Public Schools</b>						
<b>Revolving Summary - FY2017 2ND QTR</b>						
<b>02/01/17</b>						
	<u>Beg Bal</u>	<u>Receipts</u>	<u>Payroll</u>	<u>Expenses</u>	<u>End Bal</u>	<u>Notes</u>
Lunch	49,095.97	410,939.83	246,424.68	221,752.47	(8,141.35)	
Athletic	35,335.42	163,477.22	7,169.00	133,336.67	58,306.97	
HS AP Exams	390.80	24,028.00	0.00	5,745.00	18,673.80	
HS Robotics	115.53	0.00	0.00	0.00	115.53	
MS Performance Troupe	1,475.10	1,300.00	300.00	1,171.92	1,303.18	
Summer School	654.34	0.00	0.00	0.00	654.34	
Cedar Before & After	30,509.02	63,753.36	113,907.94	6,757.65	(26,403.21)	<b>Overall Before/After</b>
Center Before & After	50,835.74	83,620.15	130,195.78	10,180.43	(5,920.32)	<b>Balance is</b>
MS Extended Day	3,266.38	43,396.50	31,616.51	7,359.25	7,687.12	<b>-\$24,636.41</b>
Cedar PreSchool	27,859.57	30,700.00	0.00	2,674.19	55,885.38	
Cedar Full Day Kindergarten	116,651.63	90,284.38	82,761.66	1,989.03	122,185.32	
Center Full Day Kindergarten	70,761.42	114,112.00	121,128.44	3,601.14	60,143.84	
Student Assistance Program	2,114.50	0.00	0.00	0.00	2,114.50	
Lost Book Revolving	12,474.77	742.24	0.00	0.00	13,217.01	
Cedar Library	1,434.85	5,659.05	0.00	5,654.36	1,439.54	
Center Sylvester Library	11,983.54	7,507.61	0.00	18,662.41	828.74	
MS Library	4,545.02	0.00	0.00	0.00	4,545.02	
HS Transportation Revolving	270.00	20,519.00	0.00	14,400.00	6,389.00	
Sped Transportation	1,033.00	0.00	0.00	0.00	1,033.00	
Sped Revolving	21,819.91	105.00	0.00	2,602.88	19,322.03	
Energy Revolving	154.00	0.00	0.00	0.00	154.00	
<b>Extended Opportunities</b>						
Cedar AS Enrichment	3,841.07	6,635.00	2,688.00	1,968.08	5,819.99	
Cent/Syl AS Enrichment	2,058.90	10,700.00	7,741.00	3,186.69	1,831.21	
MS AS Enrichment	19,060.60	48,782.00	19,773.75	22,417.00	25,651.85	
HS AS Enrichment	1,157.53	8,205.00	8,365.00	1,269.41	(271.88)	
Summer Enrichment	23,488.87	88,034.85	68,548.78	34,004.69	8,970.25	
Driver Ed	1,998.26	330.00	0.00	0.00	2,328.26	
Night School	7,519.92	1,805.00	4,784.00	1,683.95	2,856.97	<b>Driver'sEd/Drama/Store</b>
FACE Drama	11,542.84	15,310.26	13,951.55	11,776.48	1,125.07	<b>Balance</b>
School Store	532.81	40,611.00	18.15	24,384.96	16,740.70	<b>\$65,052.42</b>
<b>Total Revolving</b>	<b>513,981.31</b>	<b>1,280,557.45</b>	<b>859,374.24</b>	<b>536,578.66</b>	<b>398,585.86</b>	
<b>Other Gifts &amp; Grants</b>						
Cedar Other Gifts	14,478.56	9,033.30	0.00	12,909.31	10,602.55	
Center Other Gifts	8,190.99	1,603.59	0.00	5,179.40	4,615.18	
Sylvester Other Gifts	2,939.88	0.00	0.00	1,281.96	1,657.92	
MS Other Gifts	6,083.28	6,789.16	1,989.92	7,480.40	3,402.12	
HS Other Gifts	9,150.52	3,288.22	0.00	5,048.22	7,390.52	
Systemwide Other Gifts	5,357.25	1,505.22	0.00	400.00	6,462.47	
Hanover Cultural Council	200.00	200.00	0.00	0.00	400.00	
<b>Total Other Grants &amp; Gifts</b>	<b>46,400.48</b>	<b>22,419.49</b>	<b>1,989.92</b>	<b>32,299.29</b>	<b>34,530.76</b>	
<b>Total All</b>	<b>560,381.79</b>	<b>1,302,976.94</b>	<b>861,364.16</b>	<b>568,877.95</b>	<b>433,116.62</b>	