



Summative Evaluation Plan: Draft
Superintendent Evaluation Process for FY2017
March 08, 2017

Final steps required for the Summative Evaluation:

1. School Committee members approve the plan for Superintendent's evaluation.
2. Distribution of electronic workbooks, the Superintendent's self evaluation, and FY 2017 goals update will be distributed to the Committee on Wednesday, March 15th.
3. Individual evaluations sent to the Chairman by Friday, March 31st for summative evaluation compilation.
4. The Chairman will review the individual evaluations and draft a summative evaluation for the committee to consider. The draft summative will be shared with the School Committee and Superintendent on Monday, April 3rd.
5. At the April 5th School Committee meeting, the Committee will discuss the draft summative evaluation.
6. Revisions to the draft summative evaluation will take place April 6th through April 23rd. A final draft of the summative evaluation will be shared with the Committee on Monday, April 24th.
7. Final discussion and vote to approve the summative evaluation will be at the April 26th School Committee meeting (potentially the last meeting of this full Committee). The final document and each member's individual evaluation document will be a public record.