

Hanover Public Schools

Matthew A. Ferron
Superintendent of Schools



Thomas R. Raab, Ed.D.
Business Manager

Deborah St. Ives
Assistant Superintendent

Joan Woodward
Student Services Director

MEMORANDUM

To: Hanover School Committee
From: Thomas R. Raab, Business Manager
Cc: Matthew A. Ferron, Superintendent of Schools
Date: January 6, 2016
Re: FY '16 Budget Transfer Request

The vacancy in the Technology Director position for FY '16 beginning in November afforded us the opportunity to carefully consider the needs within the Technology Department. Evaluating the needs for the balance of FY '16, it was decided that it was necessary to hire a technology support person using a portion of the remaining funds in the Technology Director's salary budget line item. Contracted support personnel are funded from a different line in the budget requiring a transfer to cover the cost Contracted Services.

I respectfully request to transfer \$35,000.00
from SAL – SW TECHNOLOGY DIRECTOR, 01-39-310-1450-01-0011
to EXP – SW CONTRACTED SERVICES TECHNOLOGY, 01-39-310-1450-04-0022.