

Hanover Public Schools

Matthew A. Ferron
Superintendent of Schools

Deborah St. Ives
Assistant Superintendent



Thomas R. Raab, Ed.D.
Business Manager

Joan Woodward
Student Services Director

MEMORANDUM

To: Hanover School Committee
From: Thomas R. Raab, Business Manager
Cc: Matthew A. Ferron, Superintendent of Schools
Date: March 16, 2016
Re: Food Safety Program Proposed Policy

At the beginning of April 2016, our Food Services Department will be undergoing a regularly scheduled three-year audit. As we've discussed, the audit preparation requires us to update and/or adopt policies that are already enacted as daily procedure due to the statutory requirement but haven't been formally approved by the School Committee.

Attached please find a proposed Food Safety Program Policy for your review, consideration, and vote. We already follow the Hazard Analysis and Critical Control Point principles in the preparation and service of all meals served to children as per the law amended in 2005. Your approval of this policy would add it to the official School Committee Policy in this area. Thank you for your consideration in this important matter as we prepare for the audit.

Hanover Public Schools

Food Safety Program

Section 111 of the Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265) amended section 9(h) of the Richard B. Russell National School Lunch Act by requiring school food authorities (SFAs) to implement a food safety program for the preparation and service of school meals served to children in the school year beginning July 1, 2005. The program must be based on Hazard Analysis and Critical Control Point (HACCP) principles and conform to guidance issued by the Department of Agriculture (USDA). All SFAs must have a fully implemented food safety program that complies with HACCP principles or with this optional guidance no later than the end of the 2005 – 2006 School Year.

Hanover Public Schools follows HACCP principles in the preparation and service of all meals served to children. A food safety manual detailing standard operating procedures has been developed and is reviewed for updates yearly.

LEGAL REFS: Public Law 108-265 amended section 9h