

**Hanover Public Schools**

**Matthew A. Ferron**  
*Superintendent of Schools*

**Deborah St. Ives**  
*Assistant Superintendent*



**Thomas R. Raab, Ed.D.**  
*Business Manager*

**Joan Woodward**  
*Student Services Director*

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**MEMORANDUM**

To: Hanover School Committee  
From: Thomas Raab, Business Manager  
Cc: Matthew Ferron, Superintendent of Schools  
Date: October 26, 2016  
Re: FY '17 Monthly Budget Report

Please find attached the Monthly Budget Summary for October 2016. This report shows the operating budget activity from July 1, 2016 – October 21, 2016, representing all of the transfers approved during the September 14, 2016 School Committee meeting. The total budget of \$26,215,115 represents the approved Town Meeting budget of 25,765,115 plus the \$450,000 Annual Town Meeting Article for Special Education Expenses. FY '17 budget salary and expenses are trending as expected during the beginning of the school year. A couple of negative balances bear explanation.

At the bottom of page 1, there is a negative expense of (\$1,877.00). This is a Vision 2020 expense in this fiscal year. As an Annual Town Meeting article, Vision 2020 carries from year to year. There is still approximately \$80,000 remaining from the original \$600,000 allocation. These funds will allow us to continue the program and provide consumable materials for years 2 and 3 as well as a strong assessment program without burdening the FY '18 budget.

At the top of page 2, there is a negative expense of (\$1,910.59) seemingly against the \$450,000 Annual Town Meeting Article for Special Education. In fact, these are funds remaining from last year's \$500,000 article. This report adds the expenses together. We are not spending more than we have.

In addition, the negative balance of (\$339,668.03) in Special Education Expenses at the bottom of page 2 is the amount currently needed from FY '17 Circuit Breaker Funds. As Special Education situations change and develop over time, this number is always updating. We receive Circuit Breaker Reimbursement funds on a quarterly basis. As we receive these funds, I'll charge these expenses against FY '17 Circuit Breaker revenue thus lowering liability on the operating budget.

Do not hesitate to reach out if you have any questions so that I may be fully prepared to answer them during the meeting.

**Town of Hanover**  
**Monthly Reporting Summary**  
**From 07/01/2016 to 06/30/2017**

01 - GENERAL FUND								
Account	Description	Orig Bud	Amended	Adjusted Budget	Encumb	Expend	Unencum Bal	% Exp
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
5100 - SALARY Total		\$7,200.00		\$7,200.00		\$210.00	\$6,990.00	2.91 %
5200 - EXPENSES Total		\$2,000.00		\$2,000.00		\$730.80	\$1,269.20	36.54 %
30 - SCHOOL COMMITTEE Total		\$9,200.00		\$9,200.00		\$940.80	\$8,259.20	10.22 %
5100 - SALARY Total		\$614,875.00	\$3,554.00	\$618,429.00		\$192,933.37	\$425,495.63	31.19 %
5200 - EXPENSES Total		\$82,872.00		\$82,872.00	\$30,725.85	\$32,530.37	\$19,615.78	76.33 %
31 - DISTRICT ADMINISTRATION Total		\$697,747.00	\$3,554.00	\$701,301.00	\$30,725.85	\$225,463.74	\$445,111.41	36.53 %
5100 - SALARY Total		\$2,396,035.00	\$-44,678.00	\$2,351,357.00		\$419,878.15	\$1,931,478.85	17.85 %
5200 - EXPENSES Total		\$82,565.00	\$-10,260.00	\$72,305.00	\$22,354.82	\$24,965.35	\$24,984.83	65.44 %
32 - CEDAR ELEMENTARY SCHOOL Total		\$2,478,600.00	\$-54,938.00	\$2,423,662.00	\$22,354.82	\$444,843.50	\$1,956,463.68	19.27 %
5100 - SALARY Total		\$1,722,253.00	\$6,873.00	\$1,729,126.00		\$302,712.85	\$1,426,413.15	17.50 %
5200 - EXPENSES Total		\$68,588.00	\$-5,900.00	\$62,688.00	\$19,109.19	\$29,455.42	\$14,123.39	77.47 %
33 - CENTER ELEMENTARY SCHOOL Total		\$1,790,841.00	\$973.00	\$1,791,814.00	\$19,109.19	\$332,168.27	\$1,440,536.54	19.60 %
5100 - SALARY Total		\$1,445,599.00	\$-64,228.00	\$1,381,371.00		\$245,083.31	\$1,136,287.69	17.74 %
5200 - EXPENSES Total		\$44,951.00	\$-4,100.00	\$40,851.00	\$8,741.30	\$19,584.59	\$12,525.11	69.33 %
34 - SYLVESTER ELEMENTARY SCHOOL Total		\$1,490,550.00	\$-68,328.00	\$1,422,222.00	\$8,741.30	\$264,667.90	\$1,148,812.80	19.22 %
5100 - SALARY Total		\$4,902,295.00	\$-11,180.00	\$4,891,115.00		\$839,334.24	\$4,051,780.76	17.16 %
5200 - EXPENSES Total		\$90,942.00	\$-2,056.00	\$88,886.00	\$21,087.24	\$30,605.78	\$37,192.98	58.15 %
35 - HANOVER MIDDLE SCHOOL Total		\$4,993,237.00	\$-13,236.00	\$4,980,001.00	\$21,087.24	\$869,940.02	\$4,088,973.74	17.89 %
5100 - SALARY Total		\$5,607,179.00	\$-3,770.00	\$5,603,409.00		\$906,027.30	\$4,697,381.70	16.16 %
5200 - EXPENSES Total		\$293,426.00	\$-31,094.00	\$262,332.00	\$24,996.75	\$92,849.54	\$144,485.71	44.92 %
36 - HANOVER HIGH SCHOOL Total		\$5,900,605.00	\$-34,864.00	\$5,865,741.00	\$24,996.75	\$998,876.84	\$4,841,867.41	17.45 %
5100 - SALARY Total								100.00 %
5200 - EXPENSES Total								100.00 %
37 - SALMOND EC SCHOOL Total								100.00 %
5100 - SALARY Total		\$818,166.00	\$-63,021.00	\$755,145.00		\$196,786.48	\$558,358.52	26.05 %
5200 - EXPENSES Total		\$1,585,244.00	\$-8,201.00	\$1,577,043.00	\$858,878.47	\$591,119.09	\$127,045.44	91.94 %
5400 - ARTICLES Total						\$1,877.00	\$-1,877.00	100.00 %
39 - HPS DISTRICT WIDE Total		\$2,403,410.00	\$-71,222.00	\$2,332,188.00	\$858,878.47	\$789,782.57	\$683,526.96	70.69 %
310 - HPS - REGULAR EDUCATION Total		\$19,764,190.00	\$-238,061.00	\$19,526,129.00	\$985,893.62	\$3,926,683.64	\$14,613,551.74	25.15 %



**Town of Hanover**  
**Monthly Reporting Summary**  
**From 07/01/2016 to 06/30/2017**

01 - GENERAL FUND								
Account	Description	Orig Bud	Amended	Adjusted Budget	Encumb	Expend	Unencum Bal	% Exp
5400 - ARTICLES Total		\$450,000.00		\$450,000.00	\$323,157.46	\$128,753.13	\$-1,910.59	100.42 %
00 - UNASSIGNED Total		\$450,000.00		\$450,000.00	\$323,157.46	\$128,753.13	\$-1,910.59	100.42 %
5100 - SALARY Total		\$137,876.00	\$-2,797.00	\$135,079.00		\$49,162.59	\$85,916.41	36.39 %
5200 - EXPENSES Total		\$27,000.00		\$27,000.00	\$7,000.00	\$7,000.00	\$13,000.00	51.85 %
31 - DISTRICT ADMINISTRATION Total		\$164,876.00	\$-2,797.00	\$162,079.00	\$7,000.00	\$56,162.59	\$98,916.41	38.97 %
5100 - SALARY Total		\$1,207,932.00	\$-31,500.00	\$1,176,432.00		\$208,757.13	\$967,674.87	17.74 %
5200 - EXPENSES Total								100.00 %
32 - CEDAR ELEMENTARY SCHOOL Total		\$1,207,932.00	\$-31,500.00	\$1,176,432.00		\$208,757.13	\$967,674.87	17.74 %
5100 - SALARY Total		\$513,095.00	\$126,736.00	\$639,831.00		\$114,352.83	\$525,478.17	17.87 %
5200 - EXPENSES Total								100.00 %
33 - CENTER ELEMENTARY SCHOOL Total		\$513,095.00	\$126,736.00	\$639,831.00		\$114,352.83	\$525,478.17	17.87 %
5100 - SALARY Total		\$509,595.00	\$-105,891.00	\$403,704.00		\$57,939.82	\$345,764.18	14.35 %
5200 - EXPENSES Total								100.00 %
34 - SYLVESTER ELEMENTARY SCHOOL Total		\$509,595.00	\$-105,891.00	\$403,704.00		\$57,939.82	\$345,764.18	14.35 %
5100 - SALARY Total		\$1,501,704.00	\$52,158.00	\$1,553,862.00		\$285,961.09	\$1,267,900.91	18.40 %
5200 - EXPENSES Total								100.00 %
35 - HANOVER MIDDLE SCHOOL Total		\$1,501,704.00	\$52,158.00	\$1,553,862.00		\$285,961.09	\$1,267,900.91	18.40 %
5100 - SALARY Total		\$1,024,314.00	\$38,075.00	\$1,062,389.00		\$168,609.97	\$893,779.03	15.87 %
5200 - EXPENSES Total								100.00 %
36 - HANOVER HIGH SCHOOL Total		\$1,024,314.00	\$38,075.00	\$1,062,389.00		\$168,609.97	\$893,779.03	15.87 %
5100 - SALARY Total		\$232,795.00		\$232,795.00		\$107,387.96	\$125,407.04	46.12 %
5200 - EXPENSES Total		\$846,614.00	\$161,280.00	\$1,007,894.00	\$995,191.61	\$352,370.42	\$-339,668.03	133.70 %
5400 - ARTICLES Total								100.00 %
39 - HPS DISTRICT WIDE Total		\$1,079,409.00	\$161,280.00	\$1,240,689.00	\$995,191.61	\$459,758.38	\$-214,260.99	117.26 %
320 - HPS - SPECIAL EDUCATION Total		\$6,450,925.00	\$238,061.00	\$6,688,986.00	\$1,325,349.07	\$1,480,294.94	\$3,883,341.99	41.94 %
Total for Dept 310 and 320		\$26,215,115.00		\$26,215,115.00	\$2,311,242.69	\$5,406,978.58	\$18,496,893.73	29.44 %
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
122 - SELECTMEN Total								100.00 %