

Hanover Public Schools

Matthew A. Ferron
Superintendent of Schools

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Assistant Superintendent



Thomas R. Raab, Ed.D.
Business Manager

Joan Woodward, Ed.D.
Director of Student Services

MEMORANDUM

To: Hanover School Committee
From: Thomas R. Raab, Business Manager
Cc: Matthew Ferron, Superintendent of Schools
Date: June 20, 2018
Re: FY 2018 Budget Closeout Report

This year, the best metaphor that I can use to describe our end of year budget closeout is “sliding into home plate headfirst with both hands out”. I am looking forward to my “new year” celebration on July 1. FY 2018 has been challenging with some personnel issues requiring careful and deliberate budgeting of time, substitutes, and resources. In addition we had some unanticipated increases in Special Education tuitions at our out of district placements. Additional resources had to be added to our preschool program in the Spring to accommodate new students. All of these changes and needs have already been incorporated into the FY 2019 budget, but it required careful thought and planning on the part of administration to make everything work for the balance of this school year. Through careful and deliberate resource allocation, we’ve met our obligations this year using all known resources including the operating budget, Vision 2020 funds, Circuit Breaker funds, and remaining Technology Article funds. Working together, we’ve finished the school year and are positioned to begin FY 2019 in a couple of weeks.

Currently we have \$220,924 in outstanding salary obligations and \$113,552 in known expense encumbrances and obligations for a total liability of \$334,476 remaining in FY 2018. On the revenue side of the ledger we have \$380,134 in available funds. As a result there is the potential to leave the \$45,658 difference available in Circuit Breaker for next year. As we’ve discussed, it is always my goal to leave as much as possible in Circuit Breaker for unanticipated Special Education expenses in the following year. I am evaluating all FY 2018 encumbrances and we are working hard in the Business Office to close out all FY 2018 obligations. Though it’s still working its way through the legislative process, there is potential for an additional Circuit Breaker payment of \$55,426 that could bring the potential rollover to \$101,084. Having said that, I do not like to count my chickens before they hatch.

There is no need for a vote this evening as leaving money unspent in Circuit Breaker does not require a vote of the School Committee. Now that I’ve used a baseball metaphor and a chicken metaphor to describe the budget process, I’ll leave it at that. Please do not hesitate to contact me if you have any questions. On to FY 2019!