

Hanover School Committee Meeting Minutes
April 30, 2014
Hanover High School

Present: William Marriner, John Geary, Michael Phillips, Ruth Lynch & Libby Corbo

Also Present: Matthew Ferron, Deb St. Ives

Call to Order: Meeting was called to order by 7:00 pm by Chairman Marriner.

Public Comments: None presented.

Approval of Minutes:

- Motion by Geary to approve the minutes of April 9, 2014. The motion was seconded by Corbo. The motion carried unanimously with an abstention by Marriner.

Report of Superintendent:

District Events and Updates

- HPS and Office of Family & Community Development and Council on Aging hosted a senior dinner that was prepared by Food Services- it was a successful event!
- Yesterday a boy was taken in Rockland and additional security measures were taken today by Hanover Police Department and will continue as needed
- Student recognitions and awards- principals and leaders are trying to find a way to streamline awards and make them more efficient and timely. Would like to recognize students and staff in a more timely manner
- Ms. Caulfield's class project for anti-bullying logo was instrumental in helping with House Bill which now allows towns and schools to adopt anti-bullying logos
- Next Tuesday at 3:30pm at Cedar- additional presentations will be made regarding Anti-Bullying
- Superintendent Review-Mid Year Cycle- bring forth another progress report (mid Year) at the next meeting- would like feedback and help evaluate and prioritize going forward. Question by Ms. Lynch- how is mid cycle defined? Is it calendar year or fiscal year? Response by Mr. Ferron that his goals were not approved until mid December, so this would be mid cycle but he is happy to adjust to whatever the school committee would like
- Mr. Ferron would like to be in a cycle that is July through June and the summative evaluation is done before the end of the fiscal year
- Ms. Lynch would like the school improvement plans to be done in September so expectations are established early and have it be consistently done every September

Security Presentation- Chief Sweeney, Mr. Geary & Hugh Galligan

- A.L.I.C.E threat response
- Collaborative effort between all departments for possible enhancements to school safety programs
- Goal: Memo of Understanding between School Department and Police Department- with one in place, criminal information can be shared between School and Police in regards to juveniles- this has strengthened relationship between the two entities- this Goal was met

- Goal: Review Existing school safety plan is about 12 years old and would like to review best practices and see if there are better solutions and plans available to us – this Goal was also met
- A.L.I.C.E training helps with intruders in the building- allows them to make some decisions and gives them tools that help to make these decisions
- Question by Mr. Marriner-How often should we revisit MOU going forward? Chief Sweeney said from an Operational opinion it does not expire and should survive beyond current employment
- Mr. Marriner requested that Mr. Ferron confirm with Counsel the effective time frame of the MOU with the Police department to establish any schedule needed to revisit this document.
- Comment by Ms. Lynch- Who would be responsible for this from year to year? Response by Mr. Galligan that it will be looked at as an agenda item each year on the school safety committee
- Mr. Phillips- ALICE training- Will a representative from each building will be trained? Response by Mr. Galligan that people who attended can now train others in the district internally. Question by Ms. Lynch- when are the staff going to be trained? Response by Mr. Galligan- early stages of training are beginning and then the hands on training is the second phase. Response by Mr. Geary that we have a comprehensive security plan and we are prepared, the ALICE training is an additional enhancement that could be added into the plan
- Response by Chief Sweeney that this training is cutting edge in the Commonwealth of Massachusetts. A short-term goal would be a presentation to School Committee regarding the specifics of the training and then staff and students will be trained accordingly.
- Mr. Phillips- Considering what happened yesterday in Rockland-Do we need to look at our dismissal policies? Are we at risk for anything? Response by Mr. Ferron that he is very comfortable with the procedures we do have-we have very strong protocol for dismissal especially for the younger students. Mr. Ferron will update us shortly on the plan for changing locks, updating other security such as cameras as money was allotted in the Town Warrant Article last year.
- Comment by Ms. Corbo that Hanover is very fortunate to have such a strong relationship and communication with the Police Department.

Report of Finance Department:

FY15 Budget Update

- Additional Chapter 70 money might be available in the amount of \$65,000 next year
- Advisory Committee recommended to allot about \$65,000 to be transferred to general operating budget from leftover energy funds
- The gap looks like it will be closed in regards to level service budget
- Article 17 covers Special Education expenses in the amount of \$500,000- which was recommended by the Advisory Committee – majority of it will be used for tuitions and most likely very little will carry over
- Article 26- Name engineering classroom in memory of Kurt Giessler
- Article for Feasibility study for Center/Sylvester building project

Donations

- Hanover PTA donations in the name Stephanie Hernon to reduce costs of field trips- totaling \$1,893.00- total for the year is \$114,425.77

- Motion by Phillips to approve donations in the amount of \$1893.00 for the week of April 30, 2014. The motion was seconded by Geary. The motion carried unanimously.

Report on Teaching & Learning:

Proposal: Subcommittee on School Configuration

- Purpose of the committee is to looking at buildings how they are aligned, benefits/detriments to recapturing 5th graders into elementary schools, looking at any educational benefits, looking at any emotional and social benefits or detriments
- Ms. Corbo would like to propose the committee to be made up as follows: Principal of Center, Principal of Cedar, Principal of Middle School, Ms. St. Ives, 3 teachers, 3 parents/community members, 1 building committee member, 1 school committee member, Superintendent & School Committee Chair are ex-officio members, which makes them voting members of the committee
- A formal proposal which will outline duties and functions of the proposed subcommittee will be presented by Ms. Corbo at the next meeting

Action Items:

NYC Field Trip- HHS:

- AP History students would like to go NYC to visit American Museum of Natural History and Ground Zero on June 13, 2014. The cost is \$100 per student for the coach bus and admission to museum and food.
- Comment by Ms. Corbo- 2 teachers for 30 students? Is that enough? Response by Dr. Raab that he plans to go as well
- Comment by Ms. Lynch that the field trip request form is outdated (2005). Ms. Lynch thinks that these events should come before the committee before the permission slips are sent home. Dr. Raab responded that he would like to put together many field trips as one presentation at the beginning of the school year for approval.
- Comment by Mr. Marriner that next year- Minimum 3 months of notification needed before the school field trip
- Comment that Ms. Lynch that is should be up to principal as to what's workable- but 3 months seems reasonable for out of state field trips. Also if the form is no longer workable, please re-do.
- Motion by Geary to approve 10th & 11th grade AP History Field Trip to New York City on June 13, 2014 from 5:00 am to 7:00 pm. The motion was seconded by Corbo. The motion carried unanimously.

Public Comments: None Presented.

Motion by Geary to adjourn at 8:15pm. The motion was seconded by Corbo. The motion carried unanimously.

Respectfully Submitted

Andrea Holmes
5/1/14

Documents Used:
Minutes 4-9-14

School Committee BDE policy
Donations 4-30-14
NYC Field Trip Request