

Hanover School Committee Meeting Minutes
April 9, 2014
Hanover High School

Present: John Geary, Michael Phillips, Ruth Lynch & Libby Corbo

Also Present: Matthew Ferron, Deb St. Ives

Call to Order: Meeting was called to order by 7:00 pm by Vice Chairman Geary.

Public Comments: None presented.

Approval of Minutes:

- Motion by Corbo to approve the minutes of March 26, 2014. The motion was seconded by Phillips. The motion carried unanimously.

Report of Superintendent:

District Events and Updates

- School start times for next year are as follows; High School 7:26-2:06, Middle School 7:45- 2:05, Elementary School 8:30-2:50
- Great event last night- HTA invited Superintendent and School Committee members to the event- annual award dinner for Hanover Teachers
- Rates for Before/After School Care need to be looked at- just need to maintain our expenses and need to look a few years out, so we can tell people what the increases may be over time

FY15 Budget Process Update

- FY14 Budget is being looked at now to maximize every dollar and to preserve some circuit breaker funds to roll forward- we may not be able to roll forward much
- Received \$50,000 in reserve funds from State
- Ms. Shea has been working on putting in an extraordinary relief for Circuit Breaker claim for this year
- Budget gap for level service has shrunk to a fairly small number- level service is an attainable goal
- Next town meeting on May 5, 2014 will include the budget

North River Collaborative Report- Mr. Geary

- NRC FY15 Budget has been approved
- \$12,053,969.00 budget is balanced and maintains students IEP's and needs

Report of Finance Department:

Donations

- Friends of Hanover Schools donation is \$49,108.63- before we allocate funds for particular use- we will bring it to the committee for approval- we need to deposit and hold such funds
- Money has been put in a central office revolving gift account
- Mr. Ferron would like the Committee to approve the donation and as the money is spent- each use/expenditure will be brought forward to the Committee for a vote
- Motion by Phillips to approve \$939.00 in donations as listed. The motion was seconded by Corbo. The motion carried unanimously.

- Motion by Corbo approve \$49, 108.63 from Friends of Hanover Schools to be deposited to a segregated revolving account where funds will be presented to School Committee for a further vote before use. The motion was seconded by Phillips. The motion carried unanimously.

Report on Teaching & Learning:

Professional Development Committee Strategy for FY15

- Focus areas are as follows; common core curriculum implementation and alignment, Curriculum Instruction & Assessment, Using Technology in Education
- Next task is to put together an action plan for each focus area
- There will be specific priority topics under each area as determined based on consensus from staff and also in line with Vision 2020 Plan
- Our in-house experts are being surveyed to match our needs
- Question by Mr. Geary- is that amount of teachers on a committee a manageable number? Response by Ms. St Ives that it is functioning very well now

Exploratory subcommittee on future school configuration- Ms. Corbo

- Exploratory subcommittee for future elementary and possible middle school configuration- thinks it might be wise to look at how elementary schools are configured? Do we want neighborhood schools? Do we want to re capture 5th graders into elementary school? We should examine how we are currently doing things and we can tie it to state funds with the expansion of Cedar- it's perfect timing to examine and possibly make changes
- Ms. Corbo would like to propose a committee at the next meeting and how the subcommittee will be configured

Action Items:

School Lunch Prices FY14-15

- Money is just for food services- any increase in amount is to sustain the program and cover any food price increases- the money won't be spent on anything besides Food Services
- Motion by Corbo to approve FY15 Lunch prices as follows: Elementary School \$2.60, and Middle & High Schools at \$2.85. The motion was seconded by Phillips. The motion carried unanimously.

School Calendar FY14-15

- Nothing has been changed from last draft as far as when we will be here/when we will not be here
- Day before Thanksgiving is still proposed as a ½ day
- Question by Corbo- any discussion about reducing February vacation in school leadership meetings? Have other communities done it? Response by Mr. Ferron that it has been discussed but no town has taken the leap yet
- Motion by Corbo to approve the Hanover Public School calendar 2014-2015. The motion was seconded by Phillips. The motion carried unanimously.
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Regular Day Transportation Contract FY15-17

- Question by Corbo- If we need less than 16 buses, can we change that? Mr. Ferron says if we don't need that, we can re- negotiate it

- Question by Ms. Corbo-Current contract price of fuel? Response by Mr. Ferron that for next year it's \$5.00 per gallon but we'll get reimbursed the difference between what we've pre-paid and what is actually spent
- Credit will hopefully be \$36,000.00 from this year??
- Mr. Ingle- currently fuel adjustment clause- only adjust the contract down- the rate for this year is \$6.00- for the next contract- 1st year is \$5.00 per gallon and increases each year – would like the clause will go both ways/ over \$5.00 or under \$5.00- the current contract would need to be amended to state that mutual understanding
- Question by Mr. Phillips- contractual amount that is set up in installment payments, but we are not specifically pre-paying for fuel? Is that correct? Response by Mr. Ingle that it is correct
- The Key to the Addendum is really to show how many buses we need and where they are going
- For Athletics & Field Trips – the rate will be \$75.00 per hour
- Question by Ms. Corbo- is the additional \$100,000.00 due to fuel increases? Total cost \$1,054,000.00 in 2015, but in 2018 \$1,153,000.00? 2017, increase is \$70,000.00-Response by Mr. Ingle- All increase costs, including fuel and labor – Response by Mr. Ferron that its about a 3% increase across the board
- Motion by Phillips to approve contract student transportation between Hanover Public Schools and Ingle Bus Company for 2015-2017. The motion was seconded by Lynch. The Motion carried by a majority vote with an opposition by Corbo.

Public Comments:

Carol Maddice- do we have a number detail on how much we over or underspent when we made the NRC contract? Mr. Geary does not have that number but he will get the information

- Question by Ms. Lynch-Will we be receiving the operating budget monthly again? Response by Mr. Ferron that certainly in September it will be provided monthly again. Ms. Lynch would like to know if revolving budget would be provided as well? Response by Mr. Ferron that he will be providing that as well.

Motion by Phillips to adjourn at 8:00pm. The motion was seconded by Corbo. The motion carried unanimously.

Respectfully Submitted

Andrea Holmes
4/10/14

Documents Used:
Minutes 3-26-14
Donations 4-9-14
Professional Development Committee Strategy
School Lunch Prices FY14-15
School Calendar FY14-15
Transportation Contract FY15-17