

Hanover School Committee Meeting Minutes  
March 18, 2014  
Hanover High School

**Present:** William Marriner, John Geary, Michael Phillips, Ruth Lynch & Libby Corbo

**Also Present:** Matthew Ferron, Deb St. Ives

**Call to Order:** Meeting was called to order by 7:01 pm by Chairman Marriner.

**Public Comments:** None presented.

**Approval of Minutes:**

- Motion by Corbo to approve the minutes of March 12, 2014. The motion was seconded by Phillips. The motion carried unanimously with an abstention by Geary.

**FY 15 Budget Proposal Discussion**

- Increase in FTE's is 2 positions.
- Difference in salary adjustments since last week's meeting is around \$1,800.00 decrease based on degree changes and retirements/ongoing adjustments
- Level Service gap is now \$86,641.37
- In the expense report- tech support teacher stipends, will not be going forward - \$20,000 reduction to expense side
- Adjustment to line in Cedar School - \$2000 for principal substitute was added
- District wide on transportation- Revenue projection of \$48,000- 160 riders at the high school- Now proposing 100 seats to/from school at 300 per seat- revenue now projected at \$30,000

**Level Services Budget for Personnel**

- Salaries that start after fiscal year are pro-rated which show a percentage increase which looks higher than it really is under contract
- Examples are SPED Director, Director of Curriculum, etc.
- Athletic Director salary is under Athletic Revolving Account, not under Salaries in Operating Budget
- In a year from now, reports will be clearer as they will be printed from Soft Right programs
- \$309,575.00 is what is needed additionally to add the Counseling and Compliance Package above Level Service
- Teacher increases are per the Collective Bargaining Agreement and any degree change that may occur – Lane changes would be on the expense side under Teacher Degree Changes- an increase of \$65,000 for FY15 based on historical precedent
- For Athletics, biggest category is coaches which is \$219,937.00 which the operating budget covers
- District is likely to go into a new agreement with the copiers- it will keep the price close to level service
- Software Contracted Services- Town of Hanover, Line Item- \$60,000 fee is for Soft Right user fees/renewal fees
- Revolving funds for Kindergarten are in direct relation to adding full day kindergarten

- For FY14 the following funds needed to be used: Reserve funds -\$230,000 in Town Article funds, \$400,000 in Circuit Breaker funds and \$170,000 in carry over funding to pre-pay tuitions
- This year we won't really have any circuit breaker funds to carry over
- Question from Ms. Corbo- what would happen if we don't close the gap? Response by Mr. Ferron that they have not decided on any specific action. If we get the additional Chapter 70 funding, the gap would only be a little over \$20,000. Comment by Ms. Corbo that at Town Meeting it's helpful for them to understand what would be cut or how schools would be changed. Mr. Ferron responded that he can prepare something for tomorrow night
- Comment by Mr. Marriner regarding Counseling Package- are we capable of accomplishing the additional services/support required by State audit if we don't get the \$300,000? Response by Mr. Ferron that it would be very challenging, which is why we need the additional funding.
- The \$500,000 from the town is non sustainable funding and may bring us into a deep hole for next year
- Teacher Mentoring-Original budget was \$2,000 and more teachers required mentoring so additional funds were added as a more realistic figure
- Hanover PD provides a service as an attendance officer- Ms. Corbo wonders why the line item has doubled? Response by Mr. Ferron that he will look into it
- Question by Ms. Corbo regarding School Committee supplies- why is it \$2,500? Response by Mr. Ferron that he's not sure and will look into it.

Public Comments:

- Nancy McVinney- For example Payroll Secretary- does 1.0 equal a full time position, even though its 35 hours? Response by Mr. Ferron that each secretary position is full time, even if its 35 hours
- Would like clarification on the HR position 39% increase- Response by Mr. Ferron that the person's job has increased responsibilities

Motion by Geary to proceed with the FY15 proposed budget for Hanover Schools in the amount of \$25,323,796.17. The motion was seconded by Phillips. The motion carried unanimously.

Comment by Mr. Marriner-Congratulations to the Hanover Hockey team, students and parents!

Motion by Geary to adjourn at 8:46p.m. The motion was seconded by Phillips. The motion carried unanimously.

Respectfully Submitted

Andrea Holmes  
3/19/14

Documents Used:  
Minutes 3-12-14  
FY15 Budget Overview Documents