

Hanover School Committee Meeting Minutes  
January 7, 2015  
Hanover High School

Student Awards Ceremony was held at 6:30 pm to present the Lions Club Speech Contest Winners and Fall Sports Awards

**Present:** William Marriner, Michael Phillips, Ruth Lynch, and Kimberly Booker

**Also Present:** Matthew Ferron, Thomas Raab, and Deb St. Ives

**Call to Order:** Meeting was called to order by 7:00 pm by Chairman Marriner

**Public Comments:** None presented.

**Approval of Minutes:**

Minutes will be approved at the next meeting because there is not a quorum of individuals present at the meeting tonight who were at the meeting on December 3, 2014.

**Report of Superintendent:**

**Updates and Events:**

- The weather tomorrow is going to be cold and we are working with the bus company and facilities department to make sure the day runs smoothly
- 8<sup>th</sup> Grade open house is being held on January 15, 2015 from 6:30-8:30 at the High School
- On-line school store kicked off and received 84 on-line orders and 60 walk in orders, so its' off to a great start
- Bids went out for Project managers for the Center/Sylvester project. Interviews will be done at the end of the month and the finalists will be chosen. Then the finalist selected will be presented to MSBA in March

**Recognition of Community Partners-** HPTA, Friends of Hanover Schools, HFEE – have all been huge fundraising support for Hanover and through their hard work, they are able to help support major projects

**Superintendent's Goals: Mid Cycle Progress Report**

- Goal 1 Student learning Goal- Vision 2020 Math program selection- on target to meet this goal and to roll it out effectively
- Goal 2- Educator Evaluation- By spring the district will have completed one full cycle of the evaluation process- the process will be evaluated in May/June and any modifications/revisions needed will be made
- Goal 3-Sustainable funding for Vision 2020-to date we have provided a comprehensive cost projection to school committee, town manager and budget advisory committee
- Goal 4- Community initiative- Anchor TV is up and running, School store is up and running and the district wide drama society is coming together
- Goal 5- Security/Safety-ALICE training and implementation- daylong training was a success, age appropriate drills have been done at each school
- Goal 6- New Superintendent Induction Program year 2- Mr. Ferron has been meeting regularly with his coach and attending all scheduled sessions
- Overall all goals are on target

- Question by Mr. Marriner- Do we use baseline edge? Response by Ms. St. Ives that it was purchased by a grant a few years ago and we do use it. There are some challenges to it; such as it is very slow. We are going to evaluate it and see if it is the preferred and sustainable software application
- Comment by Mr. Marriner that he appreciates the thoughtfulness of the professional development provided so it keeps the teachers engaged
- Question by Mr. Phillips- when do we have to decide on the vision 2020 funding? It would most likely have to be a town warrant article. Response by Mr. Ferron that it will need to be presented to the town manager at the beginning of February.

## **Finance Department**

### **Donations**

- Donations total \$28,601.65
- HFFE and Friends of Hanover Grant Proposal is broken down as follows:  
Document cameras for KG & 1<sup>st</sup> Grade (Cedar), Creations with ipads (Cedar), App Review Crew (Center/Sylvester), Listening Center (Sylvester), Interactive Projectors for interactive minds (HMS), Aviation Club, Digital Drawing Tablets, Design and Build Scale Model Homes and Robotics Enrichment all at the High School
  - These all total \$29,332.32 which was funded as follows: \$20,000.00 by HFEE Grant and \$9,332.32 of undesignated funds from Friends of Hanover Schools request
  - Question by Ms. Lynch- Can you explain the NAO Robot? Response by Dr. Raab that it's a lightweight robot that can walk and talk and the students can program it. What grade level will use it? Response that it will start at the high school.
  - Motion by Phillips to approve donations in the amount of \$28,601.65 as listed. The motion was seconded by Lynch. The motion carried unanimously.
  - Tom Cleary- former Center student who would like to put forward an Eagle Scout proposal to help with the rejuvenation of Center nature trail. He would like to donate time and approximately \$350.00 to clear the trail, plan and build an opening structure. Also he has submitted a grant to Lowes to help with other aspects of the project.
  - Motion by Phillips to approve the Eagle Scout project to clear the nature trail behind Center/Sylvester. The motion was seconded by Lynch. The motion carried unanimously.

### **FY15 Update**

- The budget is trending as expected
- The expense line in the HPS district wide is overspent by \$38,519.54. This is the result of the consolidation between town and school technology budgets. The technology director is working with town hall to rectify this overage. Currently the school department is responsible for all town wide technology expenses.
- Also, the report shows that only \$3,316.90 remains in the special education expenses. Currently we anticipate needing \$200,000 in circuit breaker funds to balance the budget at the end of the year. Once the circuit breaker funds are encumbered, the funds will be credited back to the school budget line

### **FY16 Revenue Projections**

- Revenue projections include Town of Hanover funds, Chapter 70 funds, Town Article (SPED), Grants/Revolving (Projected level funding), Circuit Breaker (projected level funding)

- Overall projected revenues \$26,731,686.00-\$26,931,686.00
- Budget Planning issues for January 21<sup>st</sup> presentation- Operational needs: personnel and expenses, Town Article for \$500,000 is needed for SPED, also Vision 2020 funding is needed in the amount of \$687,690
- Question by Ms. Lynch- why does the SPED \$500,000 article need to be structured this way and why does a vote need to be secured for it? Response by Mr. Ferron that FY14 Special Ed budget was underfunded by \$500,000 and by planning this year's budget, we included the structural deficit of \$500,000. The town is aware of this. It is part of the operating budget.

#### Report on Teaching & Learning

- Vision 2020 Progress- additional training and team meetings were done from October-December 2014
- Teams compiled a list of pros and cons of the program
- Teams will discuss if the materials support the best method of student learning
- Want to make sure the materials support all levels of student learning
- Teachers are excited to take a deeper look and we have a high percentage of teachers looking at the materials and seeing how they align to the common core
- We will come to a consensus if this is the right program for us and what materials we need to support the program

#### Action Items:

- Mr. Paquette would like to add Jr. Rotary Club and Debate Team to the student activities account
- Both clubs need accounts established
- No money is being asked for, they just need accounts in case they fundraise or receive donations
- Motion by Phillips to establish accounts for the Jr. Rotary Club and Debate Club. The motion was seconded by Lynch. The motion carried unanimously.

#### Public Comments: None

Motion by Phillips to adjourn the meeting of January 7, 2015 at 8:47pm. The motion was seconded by Lynch. The motion carried unanimously.

Respectfully Submitted

Andrea Holmes

Documents Used:

Minutes 12-3- 14

Superintendent's Goals, Mid Cycle Report

Donations 1-7-15

FY15 Budget Review

FY16 Revenue Projections