

Hanover School Committee Meeting Minutes
August 30, 2017
Hanover High School

Present: Mr. John Geary, Mrs. Kimberly Booker, Mrs. Ruth Lynch, and Mrs. Leah Miller

Absent: Mrs. Libby Corbo

Also Present: Matthew Ferron, Thomas Raab, Joan Woodward, Debbie St. Ives, and Matthew Paquette

Call to Order: Meeting was called to order at 7:00 pm by Chairperson Geary.

Public Comment: None presented

Approval of Minutes:

Motion by Booker to approve the meeting minutes of June 21, 2017, as presented. The motion was seconded by Lynch. The motion carried unanimously.

Report of the Superintendent:

- **Events and Updates** - Mr. Ferron stated that it has been a productive summer and is looking forward to opening up school. Convocation will be Tuesday and hopes the members of the Committee will be able to attend. The SBIRT Program (Screening Brief Intervention Referral and Treatment) will begin this year and notices will be going out to families. The program will be managed through Mrs. Smith and her nursing staff. Mr. Ferron and Mrs. St. Ives attended the Models Schools Conference in Nashville Tennessee. After attending the conference he feels Hanover is in a good place and received some good ideas there. It was a worthwhile trip.
- **Center School Building Project Update by Mr. Ferron** - The project is well underway. There is a walkway being paved for the students to travel on. Mr Ferron is confident that the project will be very well run, with safety and professionalism in mind. Mrs. DeGrenier was available for an Open House which was held today to offer information and answer questions regarding the project. Everything appears to be going accordingly to schedule, if not a bit ahead.
- **Vote on Superintendent Contract 2017-2020** - Mr. Geary reviewed with the public that the new contract for Mr. Ferron was ratified in June; however, tonight the final document was being presented for the Committee's signatures. The contract includes a change of dates and includes an extension beginning July 1, 2017 through June 30,2020.

Motion by Booker to approve the extension of the contract of employment with the Hanover School District and Matthew Ferron from July 1, 2017 through June 30, 2020 as presented this evening. The motion was second by Lynch. Roll Call Vote: Aye, Ruth Lynch; Aye, Kimberly Booker; Aye, Leah Miller; Aye, John Geary. The motion carried unanimously.

- **2017-2018 Superintendent's Goals 3.0** - There are subtle changes only to the Superintendent's Goals that have been reviewed and discussed to date. One particular change is with the District Improvement Goals at the Middle School. Mr. Ferron also mentioned that there had been ongoing discussion concerning the name of the High School Curriculum Project. After struggling with the name of the project, Mr. Paquette addressed the Committee regarding the project name change, and along with an explanation, announced the new name going forward

will be *HHS Connect*. The campaign Choose Presence is getting positive attention and was mentioned in today's Mariner. Mr. Geary stated that this is fact is Draft 3.0 and the Committee together, as well as individually, have reviewed and worked with Mr. Ferron on these goals. This has been a long process and the Committee has been kept apprised of the Goals since inception.

Motion by Booker to approve the Superintendents Goals for 2017- 2018 as presented to the School Committee as Draft 3.0. The motion was seconded by Lynch. The motion carried unanimously.

Report of Finance Department Presented by Dr. Raab:

- **Donations** - Donations received from Bay State Textiles, Friends of Hanover Music and North River Commission totaling \$10,653.14.

Motion by Booker to approve the donations for August 30, 2017 at \$10,653.14 as presented this evening. The motion was seconded by Lynch. The motion carried unanimously.

- **FY'17 Q4 Revolving Account Update -**

Dr. Raab reviewed the revolving accounts as well as highlighted the following accounts. The lunch account ended with a balance of \$1,261.53, which is a lower balance than typical and the reason an increase in prices had been requested. Athletics carried over \$18,834.42. Transportation costs were up this year due to the teams entering and participating in tournaments, but they were able to offset the cost due to donations as well as extra revenue in user fees. The Face program ended strong with a combined balance of \$83,200.02. This includes \$35,000 in summer tuitions that are paid up front. Finally, Dr Raab explained there has been a consolidation of the FACE accounts to improve efficiency and practicality.

- **FY'18 Student Activity Account Reauthorization** - Dr. Raab reviewed the Student Accounts and highlighted additions and deletions to the accounts as requested by the Principals. The accounts are reviewed and audited annually by Dr. Raab and professionally every three years.

Motion by Booker to approve the FY'18 reauthorization of students account reauthorizing all account listed here. Deleting the five accounts and adding seven. The motion was seconded by Lynch. The motion carried unanimously.

- **FY'18 Budget Update** - Dr. Raab announced they are currently in a better position with a balance of \$99,000 in Circuit Breaker Reserve Funds. During the September 13th meeting, Dr. Raab will give a line by line breakdown of the budget. Mr. Geary feels that \$99,000.00 is not a lot of additional funds to have available. Mr. Ferron agreed that it is not as much as they would like, typically they would have \$200,000.
- **Obsolete Textbooks** - A review of the obsolete textbooks were given and reviewed.

Motion by Booker to declare the textbooks as presented obsolete and to authorize Dr. Raab to recycle or resell said textbooks, The motion was seconded by Lynch. The motion carried unanimously.

Report on Teaching and Learning:

- **District Strategic Objectives Update** presented by Mr. Ferron, as shown in Appendix G - Mr. Ferron reviewed the first draft of Strategic Objectives. He thanked Mrs. St. Ives for her work with this project. She has worked tremendously and he appreciates her hard work and time spent. It is quite an extensive list and he is very happy with the progress. He reviewed the Objectives vs. Initiatives and where they are now. Mr. Ferron and Mrs. St. Ives are both excited about the work being done district wide, and thanked Mr. Hartigan and his team. They have

done a fantastic job this summer, while being cost effective. The *Choose Presence* campaign was discussed. Additionally, the change to an automated absence and substitute was reviewed. This was accomplished due to the addition of Brian Converse, the new data manager. RAD (Rape and Defense) training will be held for all girls at the high school in conjunction with Physical Education classes. Staff just completed training on how to teach this course to students. Mr. Geary voiced and agreed with Mr. Ferron that this is a large undertaking and feels it needs to be focused on a smaller scale over the next three years that the plan allots. He asked Mr. Ferron to possibly come up with a way to focus on this document in smaller segments as opposed to a whole.

- **HHS Massasoit Community College Partnership** - Mr. Paquette spoke to the Committee regarding the partnership. The high school will offer four semester long college classes that will afford high school credit and college credits. The courses offered this year will be American Sign Language as well as Philosophy. This is an opportunity to offer high school students to earn up to 12 college credits. Mrs. Lynch had a few questions regarding students taking courses at Massasoit. Mr. Geary agrees this is very exciting, and questioned how it will be determined whether or not this is a success after time. Enrollment will be compiled, as well as response from the students to determine the success of this program. The Committee congratulated Mr. Paquette on this program. Additionally, it was mentioned that AP courses increased by 25% this school year.

Action Items:

- **2017-2018 Home School Approvals** - Mrs. St. Ives has received eight requests for home schooling. Seven out of the eight are renewals which are necessary annually. There is one new request this year. Mrs. St. Ives recommends total 17 students, totaling 8 families, be approved for Home School.

Motion to approve the Home School Request for the 2017-2018 for the 17 students and 8 families as presented this evening. The motion was seconded by Lynch. The motion carried unanimously.

- **Appointment of Representatives to the Town Technology Committee** - One stipulation of a recommended candidate be that they must be a Hanover resident and employees of the district are eligible. Mr. Ferron recommended Brian Ciccolo, former Technology Director to the Committee. Brian is returning in September to the High School as the Computer Science Teacher and feels that he would be a very good addition to the Committee.

Motion by Booker to approve Brian Ciccolo as one of two representatives to the Town Technology Committee. The motion was seconded by Lynch. The motion carried unanimously.

The second recommendation to the Committee is Dr. Raab. Mr. Ferron feels that Dr. Raab would be an excellent addition to the Committee, bringing his knowledge and expertise of the town, residents as well as overall knowledge to the Committee. Mr. Geary feels that it will be extremely valuable having Dr. Raab on the Committee and thanked Dr. Raab for his willingness to serve on this board.

Motion by Booker to approve Dr. Tom Raab as the second representative for the Town Technology Committee. The motion was seconded by Lynch. The motion carried unanimously.

- **Public Comment:** None presented

Mr. Geary notified the public and all in attendance that Tuesday, September 5, 2017, the Board of Selectmen will have a very important meeting concerning The Town Manager and whether or not his contract will be renewed. He encouraged the members of the Committee to attend.

The next School Committee Meeting is scheduled for September 13, 2017 at Hanover High School: Opening of School Report – Staffing Update, FY’18 Budget Transfers, Choose Presence Update, HMS 2017 Washington DC Student Report, HMS April 2018 Washington DC Field Trip Request, HMS Museum of Science Field Trip Request, HHS April 2019 Spain Field Trip Request.

Motion by Booker to adjourn at 8:43pm. The motion was seconded by Lynch. The motion carried unanimously.

Respectfully Submitted

Lisa V. Keefe

Documents Used:

2017-2018 Superintendent’s Goals 3.0

Donations

FY’17 Q4 Revolving Account Update

FY’18 Student Activity Account Reauthorization

FY’18 Budget Update

Obsolete Textbooks

District Strategic Objectives Update

2017-2018 Home School Approvals

Appendix A

Appendix B

Appendix C

Appendix D

Appendix E

Appendix F

Appendix G

Appendix H