

Hanover School Committee Meeting Minutes
September 13, 2017
Hanover High School

Present: Mr. John Geary, Mrs. Kimberly Booker, Mrs. Ruth Lynch, Mrs. Libby Corbo and Mrs. Leah Miller

Also Present: Matthew Ferron, Thomas Raab, Joan Woodward, Debbie St. Ives, Daniel Birolini, Aaron DiGaudio, and Kevin Perry.

Call to Order: Meeting was called to order at 7:00 pm by Chairperson Geary.

Public Comment: None presented

Approval of Minutes:

Motion by Booker to approve the meeting minutes of August 30, 2017 as presented. The motion was seconded by Lynch. The motion carried with abstention from Libby Corbo.

Report of the Superintendent:

- **HMS Student Report: 2017 Washington D.C. Trip** - presented by Dan Birolini and Aaron DiGaudio. Additionally, students Jaime Craft, Alyssa Cross and Olivia Nosek delivered a summary of their trip. They spoke to the Committee and discussed the places they visited. They also showed a short presentation including photos of their trip. They discussed the memorials and museums they visited. They felt that this was a great opportunity to spend time with their entire class throughout the trip. It forged a closer bond with the teachers and students from the entire class. Members of the Committee asked questions that the students were happy to answer. Mrs. Booker was concerned with costs associated with admission fees. She is aware that most of the museums and exhibits are free of charge and was concerned with the amount being charged in the breakdown given to the Committee. Mr. DiGaudio explained the breakdown of the cost presented, which is inclusive of gratuities, administrative costs etc.

Motion by Booker to approve the 2017 Washington D.C. trip as presented this evening. The motion was seconded by Lynch. The motion carried unanimously.

- **Events and Updates** - Mr. Ferron began with the opening of school. He stated that things have gone as smoothly as they possibly could have gone. Transportation has been extremely smooth with minimal issues. They will be hitting the ground running with the *Choose Presence* Campaign. Communication will be sent out from Mr. Ferron's office tomorrow which will outline this initiative. Programs will be scheduled and a panel will be chosen. Ms. Woodward spoke about students that are working on an initiative to "make Hanover High School a better place to be". This is student driven and organized. The first meeting was held today with a turnout of 24 students that attended the meeting. Curriculum nights will be held next week. Family Fun Fest is coming up as well as a lot of other activities and events. Mr. Ferron urged everyone to check the calendar for all of the upcoming events. *Screenagers*, a presentation focused on the *Choose Presence* Campaign, will be shown to all high school students, 7th and 8th graders and possibly the 5th and 6th graders. That decision will be made at the discretion of the administration, after another viewing of the presentation. They want ensure the program is age appropriate for younger students. This will also be a community showing in an evening presentation.

- **Center School Building Project Update by Mrs. Corbo** - Everything is going well and on schedule. The walkway that was created has been working well. Construction meetings are generally held every Tuesday at 9:00 am. The meetings are not open to the public but invited members of the Committee to attend if they so choose. Mr. Geary mentioned that he walked the grounds and commended the workers that are working on the building project.
- **Opening of School Report Staffing Update** - Mr. Ferron said they are in great shape. A lot of support staff had to be hired this year. He is very happy with the staff that they have hired. He feels they are lucky to have hired the quality of staff that they were able to hire. This is the third year that there has been no turnover in Administrators.

Report of Finance Department Presented by Dr. Raab:

- **FY'18 Budget Transfers** - As presented in Appendix A. Due to the Budget being prepared so early in the year, the need for budget transfers have been necessary. This year is a Balanced Budget. New hires came in below what was budgeted, therefore there was \$120,000 in salary savings. Additionally, there was \$169,000 in added expenses which included IEP's and Out of District Placements as well as \$18,000 for the Massasoit Pilot Program. Dr. Raab explained how he was able to spend the Special Education Entitlement Grant for tuitions, which allowed him to have the additional funds to cover the \$40,000 deficit. Dr. Raab then went on to review the line by line items listed in Appendix A.

Motion by Booker to approve the FY'18 Budget Transfer Request as presented in Appendix A by Dr. Raab this evening. The motion was seconded by Lynch. The motion carried unanimously.

- **Obsolete Technology Equipment** - As shown in Appendix B, Dr. Raab reviewed non-working equipment that they are requesting be obsolete.

Motion by Booker to declare the equipment obsolete that is presented this evening in Appendix B so that we may properly recycle it. The motion was seconded by Mrs. Lynch. The motion carried unanimously.

- **Collective Bargaining Timeline** - Dr. Raab and Mr. Ferron presented the timeline. The HTA contract expires June 30, 2018. They have spoken with the Teachers Union and they would like to start negotiations by the end of October. Mr. Geary has already spoken to Mrs. Miller regarding having a Budget Subcommittee member on the panel. Mrs. Miller agreed to be on the Subcommittee. A formal vote will be held next meeting. Labor Counsel has been notified and will be available when it is time to begin negotiations. A package will be prepared outlining the strategy and will be ready to review in Executive Session. Mr. Ferron feels that the relationship they have with the Hanover Teachers Association will allow them to move forward fairly quickly and effectively.

Report on Teaching and Learning:

- **Preview of Teacher Driven Professional Development** - presented by Mrs. St. Ives. The Committee was given a calendar for Professional Developments to date. Mrs. St. Ives stressed that this is a work in progress and these dates can and will most likely change throughout the year. She then reviewed the many programs planned and the teachers that are scheduled to present the programs listed. She thanked the staff for their willingness to participate in and teach these programs. Mr. Geary made a suggestion to Mrs. St. Ives that she create a glossary which would allow parents to understand the programs should they review the program. Mrs. Miller is thoroughly impressed with the program and the Committee members all thanked Mrs. St. Ives.

Action Items:

- **Field Trip Approvals -**

- **HHS Spain April 2019** - presented by Mr. Perry who reviewed the anticipated trip which starts in Madrid, the stops and planned destinations.

Motion to approve the Hanover Public Schools Field Trip request for April 2019 to Spain as presented by Mr. Perry this evening. The motion was seconded by Lynch. The motion carried unanimously. Mr. Geary thanked Mr. Perry for his dedication over the years. He explained to the viewers that the trust they have in Mr. Perry allows for a smooth approval from the Committee.

- **HMS Washington D.C. June 2018** - presented by Mr. Birolini and Mr. DiGaudio as shown in Appendix D.

Motion to approve the Hanover Middle School Field Trip from June 4 -7, 2018 as presented. The motion was seconded by Lynch. The motion carried unanimously. There was one question from Mrs. Corbo regarding whether or not there was a program in place for students that stayed behind. Mr. Birolini assured the Committee there is staff and a program in place for all students that do not attend the trip.

- **HMS Museum of Science Overnight** - as shown in Appendix E.

Motion to approve the Field Trip for the Museum of Science Boston on March 22, 2018, overnight, as presented this evening. The motion was seconded by Lynch. The motion carried unanimously.

- **Public Comment:** None presented

The next School Committee Meeting was originally scheduled for September 27, 2017, however a quorum is not available, therefore, the next meeting will be October 11, 2017 at Hanover High School: Items currently scheduled are Special Education Subcommittee Update, Elementary and HMS School Improvement Plan Updates. Agenda items may change to include HHS High School Improvement and *HHS Connect* update. The Elementary and HMS School Improvement Plan Updates may be moved to the following meeting. Additional changes may also be made to the upcoming meeting.

Mr. Ferron spoke briefly about a breaking news item that was on television this evening. East Bridgewater School District had an issue with Chromebooks sparking, therefore, due to safety concerns, were pulled from the district. Dr. Raab informed the Committee that Hanover owns HP Chrome books not the Lenovo Chromebooks with this issue.

Motion by Booker to adjourn at 8:33pm. The motion was seconded by Lynch. The motion carried unanimously.

Respectfully Submitted

Lisa V. Keefe

Documents Used:

FY'18 Budget Transfers
Obsolete Technology Equipment

Appendix A
Appendix B

HMS Spain April 2019
HMS Washington D.C. April 2018
HMS Museum of Science Overnight

Appendix C
Appendix D
Appendix E