

Hanover School Committee Meeting Minutes
June 21, 2017
Hanover High School

Present: Mr. John Geary, Mrs. Kimberly Booker, Mrs. Ruth Lynch, Mrs. Libby Corbo, and Mrs. Leah Miller

Also Present: Matthew Ferron, Thomas Raab, Joan Woodward, and Debbie St. Ives

Call to Order: Meeting was called to order at 7:00 pm by Chairperson Geary.

Recognition of the High School Varsity Rugby Team presented by Mr. Hutchison: Mr.

Hutchison introduced the members of the Rugby team that were present this evening. Along with an overview of how Rugby came to be in Hanover, Mr. Hutchison continued with a proud synopsis of the final games. The team captains were congratulated on the first ever MIAA Rugby State Title. Mr. Ferron also commented about how impressive the boys were and what they have completed based on their efforts and the success of the team. Athletics finished with a trifecta for Hanover High School. Teams received State titles all three seasons; which is quite an accomplishment.

Public Comment: None presented

SEPAC Recognition of HPS Staff by Sue Scanlon - Mrs. Scanlon, the outgoing co-chair of the SEPAC presented the administrators with various recognitions. Overall, there were 146 total recognitions that will be distributed within the district, with many receiving multiple recognitions. She, along with her daughter, presented the administrators in attendance their recognition certificates. She also thanked the School Committee, as well as Mr. Ferron and Dr. Raab for their commitment and collaboration in working together. Mrs. Booker commended Sue Scanlon and Michelle Gardner for their hard work and dedication.

Approval of Minutes:

Motion by Booker to approve the meeting minutes of June 7, 2017 as presented. The motion was seconded by Lynch. The vote carried unanimously.

Report of the Superintendent:

- **Events and Updates:** It has been a very fun and busy couple of weeks. Tomorrow is the last day of school, with an early release. It was a great school year. Mr. Ferron said he was excited for 2017-2018. There is a Boston Globe article included in the packets spotlighting Patrick Flynn. He was the recipient of the Will McDonough Male Athlete of the Year award. This is an extremely high honor and we are very proud of him.
- Last night was the 8th grade dinner dance at the Hanover Middle School. Mr. Ferron thanked all of the parents that volunteered. It was a great time.
- Today was the 8th Grade Awards and Promotion Ceremony. Mr. Ferron met with Chief Sweeney, Hugh Galligan, and John Voelkel today. They had a great meeting and set strategic objectives for next year. They are committed to training all the girls against RAD (sexual assault self-defense training.) They will be partnering with Hanover Police Department for any cost associated and will also be training our teachers which will enable them to run the trainings. They will be a refocusing of the ALICE training for staff.
- There will also be a campaign for social media addiction and they will be working with the staff and community partners to address this issue.

- The town has been awarded a Green Energy Grant for over \$226,772.00. Some projects will benefit the schools and school buildings. Mr. Ferron thanked Mr. Murray for his hard work in obtaining this grant.
- Brian Converse is the new Data Manager for the district. He is working on a new automated system for absence management and substitute calling system. This will improve the efficiency all around and he is very excited about this project. Mr. Ferron wished everyone a safe, happy, and fun summer and will see everyone in September.
- **Center School Building Project Update by Mrs. Corbo** - The sub bids were received Tuesday . They were opened and compiled, and will be provided on line for public viewing. The general contractor will review the bids and contractors and bids will be on file on the 29th. They are anxiously awaiting the general bids to come in on the 29th.
- **Office of Family and Community Engagement Update** - presented by Mrs. Lawrence. The FACE program had an incredibly busy year across the board, within all programs. She reviewed new and existing programs in the program. She also presented a breakdown of figures over the past two years as well as a breakdown of what the programs offer. There will be 110 classes offered this summer and some will be new offerings. They will continue accepting registrations. There are plans to develop a documentary about the Life of the “Office of Family Engagement”, which will debut in June of next year. The biggest collaborative was to streamline the community service programs for high school students’ and the Graduation requirements. This is an enormous but wonderful undertaking. Erin Condon has been instrumental in streamlining this program. There were just under 10,000 community service hours as of last week and she is confident that this number has exceeded 10,000 today. Fall planning is well under way and Mrs. Lawrence is excited about the continuing partnership with the high school. Mr. Geary thanked Mrs. Lawrence for all of her hard work. Upon conclusion of her presentation, Mrs. Lawrence then reviewed her request for the Middle School Cross Country Invitational, which is on the agenda as an action item this evening. Mrs. Lynch commended Kelly on undertaking the management of the community service program. Mr. Paquette also thanked Kelly for this collaboration. Mr. Geary would like to have Brian and Erin Condon come in and demonstrate the process of how the program is set up and runs in the fall.

FACE Ocean State Invitational Field Trip Request-

Motion by Booker to approve the Field Trip request for the Ocean State Invitational to be held September 22nd. The motion was seconded by Lynch. Mrs. Corbo commented that it was a great event, well run and well supervised. The vote carried unanimously.

Report of Finance Department Presented by Dr. Raab:

- **Donations:** totaling \$39,722.79 including grants received through the work of teachers throughout the district, to be utilized for programs and learning opportunities for students.

Motion by Booker to approve the donations this evening of \$39,722.79 as presented this evening. The motion was seconded by Lynch. The vote carried unanimously.

- **FY 2017 Budget Close out Report:** Dr. Raab is working closely with the schools as we near the end of the fiscal year. He has submitted two-thirds of the invoices, with one more remaining warrant.

- **FY2017 Budget Recommendation** - He requested to use whatever funds are left over, currently between \$25,000 - \$35,000 to prepay tuitions. This will free up funds in next

year's budget. He feels this is a proactive and conservative budget move to use the funds to offset unforeseen tuitions next year.

Motion by Booker to authorize Dr. Tom Raab to prepay tuitions from any unencumbered funds from the 2017 Operating Budget, not to exceed \$50,000.00. The vote seconded by Lynch. The vote carried unanimously.

- **School Department Credit Card:** Dr. Raab asked for approval from the School Committee to request the Selectman to approve a town issued credit card for purchases not allowed through purchase orders.

Vote to Request Selectmen Authorization -

Motion by Booker to approve the procurement card for the school district as presented by Dr. Raab tonight to go to the Selectman for final authorization. The motion was seconded by Lynch. The vote carried unanimously.

Report on Teaching and Learning:

2017-2018 Superintendent's Goals Draft 1.0 Presented by Mr. Ferron - There are big goals for the district. They will be challenging and will require the involvement of a lot of people. There are goals that are not on the draft tonight but will be worked on over the summer. Mr. Ferron reviewed his goals as shown in Appendix C. Goal #1 is the HHS Renaissance Project to redesign the educational experiences at Hanover High School and enhance the curriculum. Goal #2 is to develop a comprehensive *Program of Studies* for Hanover Middle School. Goal # 3 is District Improvement (Technology) to integrate technology and increase digital literacy in the classroom. Goal # 4 is Community Engagement which intends to develop and implement a strategy for community outreach concerning social media issues and concerns. Goal # 5 is Professional Practice Goal. Mr. Geary recommends pursue a STEM related event at the Middle School. Mr. Ferron thanked Mr. Geary for the suggestion, and will speak with Mr. Birolini. Mr. Ferron has spoken to the members of the Committee and welcomes any ideas the members may have going forward.

This is the first year we have had free cash.

An update was then given from Joan Woodward regarding minor errors stated in her presentation at the last School Committee meeting

Action Items:

Vote to Ratify Superintendent's Contract Extension -

Motion by Booker to approve the Superintendent's new salary for July 1, 2017, Fiscal 2018 to \$175,000, with the intent for approaching the medium salaries of surrounding Superintendents. The motion was second by Lynch. Roll Call: Ruth Lynch, Aye, Kimberly Booker, Aye, John Geary, Aye, Leah Miller, Aye, Elizabeth Corbo, no. The motion carries.

Motion by Booker to extend the Superintendent's contract from June 20, 2019 through June 30, 2020. The motion was seconded by Lynch. Roll Call: Ruth Lynch, Aye, Kimberly Booker, Aye, Elizabeth Corbo, Aye, Leah Miller, Aye, John Geary, Aye.

Mrs. Corbo publicly spoke regarding her "No" vote concerning Mr. Ferron's increase in salary. She stated that it wasn't reflective on Mr. Ferron's performance. She is extremely happy with Mr. Ferron and hopes he stays for many years.

Additionally, Mrs. Corbo thanked everyone on the Committee for their hard work during this past year. She also thanked the athletic coaches for a great year.

Mr. Geary stated the Hanover High School Football Press Box had a groundbreaking ceremony today. Construction will start over the summer with the opening in the Fall.

The next School Committee meeting is scheduled for August 30, 2017 at Hanover High School: 2017-2018 Superintendent's Goals 2.0, District Strategic Objectives, 2017-2018 Home School Approvals, Q4 Revolving Account Update, FY18 Budget Update, FY18 Student Activity Account Reauthorization.

- **Public Comment:** None presented

Motion by Booker to adjourn at 8:57pm. The motion was seconded by Lynch. The vote carried unanimously.

Respectfully Submitted

Lisa V. Keefe

Documents Used:

Office of Family and Community Engagement Update:	Appendix A
Donations:	Appendix B
2017-2018 Superintendent's Goals Draft 1.0:	Appendix C
Vote to Ratify Superintendent's Contract Extension:	Appendix D