

Hanover School Committee Meeting Minutes
May 24, 2017
Hanover High School

Present: Mr. John Geary, Mrs. Kimberly Booker, Mrs. Ruth Lynch and Mrs. Libby Corbo, Mrs. Leah Miller

Also Present: Matthew Ferron, Thomas Raab, Debbie St.Ives, Joan Woodward and Patricia Smith

Call to Order: Mr. Geary called the executive session to order at 6:30 pm for the purpose of discussing contract negotiations with non-union personnel with the intent to return to general session. Roll call vote, Ruth Lynch - yes, Kim Booker - yes, Libby Corbo - yes, John Geary - yes, Leah Miller - yes. Meeting resumed at 7:16 pm by Chairperson Geary from return of Executive Session.

Mr. Geary informed Mr. Ferron and the public that the Committee agreed unanimously to extend Mr. Ferron's current three year contract by one year beginning July 1, 2017 through June 30, 2020. He explained that the Committee will continue to discuss and evaluate the salary compensation. This will be determined before June 30, 2017, after further discussion and review.

Public Comment: None Presented

Approval of Minutes:

Motion by Lynch to approve the meeting minutes of May 10, 2017 as presented. The motion seconded by Booker. The vote carried unanimously.

School Committee Reorganization - Per the School Committee policy, the meeting was turned over to Mr. Ferron for the School Committee reorganization to elect a chairperson.

School Committee Chairperson Appointment:

Motion by Lynch to nominate Mr. Geary as Chairperson for the School Committee. The vote was seconded by Booker. Roll Call Vote, Kim Booker - Aye, Ruth Lynch -Aye, Elizabeth Corbo - Aye, Leah Miller - Aye, John Geary - Aye. The vote carried unanimously.

Mr. Ferron turned the meeting over to Mr. Geary.

School Committee Vice Chairperson Appointment:

Motion by Lynch to vote Kimberly Booker as Vice Chairperson. The motion was seconded by Geary. Ruth Lynch – Aye, John Geary – Aye, Elizabeth Corbo - Aye, Kimberly Booker –Aye.

Mr. Geary thanked Mrs. Lynch for her services as Vice Chairperson and asked if she had any comments. Mrs. Lynch thanked the Committee for her role as Vice Chairperson for the School Committee, however she feels that others that should have the opportunity to have a leadership role. Mr. Geary stated this is a good opportunity for succession plan if Mrs. Booker decides to become Chairperson in the future.

Re-Authorization of Sub Committees:

Motion by Booker to re-establish and or re-authorize the following three Sub Committees for Fiscal Year 18; Budget Sub Committee, Elementary School Configuration and Special Education Sub Com-

mittee. The motion seconded by Lynch. Discussion regarding reauthorizing vs renaming the Elementary School Configuration Sub Committee followed. Motion to approve and reestablish the three committees mentioned, motion failed.

Motion by Booker to vote to reestablish the following two Sub Committees: Budget Sub Committee and Special Education Sub Committee for FY18. The motion seconded by Lynch. The vote carried unanimously. Motion by Booker to dissolve number two on our list which is the Elementary School Configuration Sub Committee, with the intent to create a Sub Committee for Elementary School transition in the future. The motion seconded by Lynch. The vote carried unanimously.

Committee appointments followed:

- **Board of Directors for North River Collaborative** - Motion by Booker to appoint Mr. Ferron to the North River Collaborative Board for Hanover School System. The motion seconded by Lynch. The vote carried unanimously.
- **Sick Leave Bank Representative** - Motion by Booker to appoint Mrs. Lynch as the Sick Leave Bank Representative for the Hanover School Committee. The motion seconded by Corbo. The vote carried unanimously.
- **Budget Sub Committee** - Motion by Booker to appoint Leah Miller as the School Committee Budget Sub Committee member. The motion was seconded by Lynch. The vote carried unanimously.
- **Center Sylvester Building Committee** – Mrs. Corbo is an appointed Chair and does not need reappointment. Motion by Booker to appoint Mrs. Booker to the Center Sylvester Building Committee. The motion seconded by Lynch. The vote carried unanimously.
- **Special Education Sub Committee** - Motion by Booker to appoint Mrs. Booker -to the Special Education Sub Committee. The motion was seconded by Lynch. The vote carried unanimously.
- **Sub Committee for Town Manager Act Review** - Motion by Booker to appoint John Geary as representative from School Committee to the Town Manager Act Review Committee. Motion seconded by Lynch. Mrs. Lynch thanked Mr. Geary for his willingness to help in this capacity based on his knowledge she feels that his expertise will be very helpful and insightful. The vote carried unanimously.
- **Community Access and Media Board** - Motion by Booker to appoint Steve Ryerson to the Community Access and Media Board on behalf of the School Committee Board. The motion was seconded by Lynch. The vote carried unanimously.

Report of the Superintendent: Events and Updates: Mr. Ferron asked everyone to visit the webpage and calendars for all exciting things going on. The Middle School Band Concert is tonight. Tomorrow the 5th Grade Chorus will be held at 7:00 pm. The 7th and 8th grade Band will perform at Six Flags New England next week. The 8th grade Band will be performing at the Lincoln Memorial in Washington, DC. Next Friday night at 6:00pm the Graduation Ceremony for the Class of 2017 will be held.

There is information in the packets for the Committee's review regarding from the Massachusetts Attorney General concerning the Immigration Policy.

- **Summer Meeting Schedule** - Two meetings are currently scheduled before end of June that are necessary and required. Mr. Geary discussed having one meeting beyond that on August 30th, which is similar to the schedule held last summer. Mrs. Corbo will not be available for the August 30th meeting, but is fine with the schedule. Motion by Booker to approve to have the

first FY18 meeting on August 30th, 2017. The motion was seconded by Lynch. The vote carried unanimously.

- **Special Education Sub Committee Update by Mrs. Booker** - The last meeting met on May 3, 2017. Next meeting will be June 7th at 11:00 am. All meetings are public. The last meeting was a lengthy discussion concerning stand up desks. It was determined that they would look further into flexible furniture. Mrs. Booker spoke with Mr. Ferron about the next steps. A working group of teachers is going to be formed to look at flexible furniture. The working group also will help guide the Center School Building Project. This committee may need to look into funding in the future for schools outside of the Center School project. The subcommittee also discussed conducting a survey in the next year.
- **Center School Building Project Update by Mrs. Corbo** - A brief but exciting update. They recently received approval from the Massachusetts Historical Commission. They will be moving forward with the bids for general contractors and subcontractors. She anticipates breaking ground in August.

Report of Finance Department Presented by Dr. Raab:

- **Donations** - Donations totaling \$100.00 were reviewed and itemized.

Motion by Booker to accept \$100.00 donation from the Walsh group as presented this evening on May 24, 2017. The motion was seconded by Lynch. The vote was carried unanimously.

Report on Teaching and Learning:

Wellness Committee Update by Mrs. Smith, Coordinator of Health Services - Health Services and Wellness Committee update reviewed as shown in power point presentation Appendix B. Mrs. Smith spoke in depth regarding exams and medical alerts. She updated the Substance Use Policy. Improvement activities include, but not limited to, Opioid training and Narcan training. Questions posed by Mrs. Booker concerning cyber bullying at the middle school level. Mrs. Smith will look into the availability of instruction and will let the Committee know. Mrs. Smith then moved on to discuss SBIRT Protocol (Screening, Brief Intervention and Referral to Treatment). Screening will be implemented by school nurses and school psychologists. Questions arose regarding the intended Verbal Substance Use Screening Policy in which Mrs. Smith reviewed in depth and is scheduled for vote this evening. Much discussion was had by the Committee regarding the screening process, the questions posed during the screening, the confidentiality issues and Mr. Ferron reiterated that this is state mandated, and must be handled as such. Mrs. Smith recognized Mrs. Joelle Casey. She recently presented at the Central School Health Services Conference with her 4 year program compiled with training for children with life threatening allergies.

- **Action Items:**

Vote on Substance Use Screening Policy - Motion by Booker to approve the Verbal Substance Use Screening Policy as presented this evening. The motion was seconded by Lynch. The vote carried unanimously. Follow up by Mrs. Smith was requested once this policy has been implemented.

The next School Committee meeting(s) are scheduled:

June 7, 2017 at Hanover High School: Expected Agenda Items will be: Class of 2016 College & Career Update, Student Series Update, February 2018 HHS Quebec Field Trip Request.

June 21, 2017 at Hanover High School: Expected Agenda Items will be: FY17 Budget Close-Out Report, FACE Update & Summer Program Preview, Community Service Update, 2017-2018 Superintendent's Goals Draft 1.0

- **Public Comment:** None presented

Mrs. Corbo publicly acknowledged Robert O'Rourke, former Selectmen member for his support for the Hanover Schools while member as a selectman and beyond.

Motion by Booker to adjourn at 8:35 pm. The motion was seconded by Lynch. The vote carried unanimously.

Respectfully Submitted

Lisa V. Keefe

Documents Used:

Donations:

Wellness Committee Update:

Vote on Substance Use Screening Policy:

Appendix A

Appendix B

Appendix C