

Hanover School Committee Meeting Minutes
March 8, 2017
Hanover High School

Present: Mr. John Geary, Mrs. Kimberly Booker, Mrs. Ruth Lynch, Mrs. Libby Corbo and Mrs. Leah Miller

Also Present: Matthew Ferron, Joan Woodward, Debbie St. Ives, Collin Wright, HHS Student

Absent: Thomas Raab

Call to Order: Meeting was called to order at 7:00 pm by Chairperson Geary.

Student Report: Collin Wright, along with Rumor, his guide dog in training, spoke about the Guiding Eyes for the Visually Impaired based out of NY. Collin is a volunteer puppy raiser for the program. After a series of classes and specific training, Collin hopes that upon completion of this stage of training, the dogs will ultimately be able to move on to the next stage in becoming a Guide Dog. The Committee applauded Collin for what he is doing and continues to do. Collin informed the Committee that he attends classes on how to train dogs for this type of program. Collin has had the opportunity to bring Rumor into various classes he attends during his training with them. Mrs. Booker asked questions regarding the dog being in the classrooms with the students and Collin responded that the dog is very well-trained; however, the students are typically captivated that a dog is in class, and the overall attitude of having a dog in class is good. He says it makes everyone happy.

Public Comment:

Approval of Minutes:

Motion by Lynch to approve the February 15, 2017 minutes as written. The motion seconded by Booker. The motion carried with a majority with abstention by Corbo.

Public Hearing on FY18 Budget:

- **Overview presented by Mr. Ferron on behalf of Dr. Raab** - Request to approve the FY 2018 School Department Operating Budget of \$26,665,115 as presented on January 18th. There have been no recommended changes since that time. Dr. Raab and Mr. Ferron will be presenting the Budget on March 15th to the Advisory Board. Mr. Geary informed all in attendance and at home that in addition to the School Committee monitoring the budget process, and the transparency of the budget as written, there is also a Budget Subcommittee that monitors this process. Leah Miller is on the Subcommittee and feels the process continues to be very open and is very comfortable with the number proposed.

Motion by Lynch to approve the FY 2018 Operating Budget \$26,665,115 as presented on January 18th. The motion was seconded by Booker. The Budget was approved unanimously.

- **Public Comment:** None presented

Report of the Superintendent:

- **Events and Updates:** The Girls basketball team lost tonight against Archbishop Williams. The Boys' basketball team beat Old Rochester last night and will be playing Norwell Saturday night. Girls' hockey team lost Saturday double overtime to Walpole and the Boys hockey team lost in a

shootout to Rockland. Mr. Ferron is very proud and grateful of all of the students, players and fans.

- Hanover Drama Club performed *Uridosy* Saturday at Norwood High School. Hanover did not advance; however, senior Ana Harper was named All Star cast for “outstanding acting” for her title role. The Performing Arts Company will be performing the middle school edition of *Bye Bye Birdie* this Friday, March 10th at 7:00pm and Saturday, March 11th at 2:00pm and 6:00pm. Tickets are on sale at Salmond School as well as at the door. Many people have been working very hard on this production and it looks to be a great performance.
- Mr. Ferron just received extensive feedback from the Commissioner of Education’s office regarding MCAS 2.0 and the future accountability reporting from the State. Due to the amount of feedback received, Mr. Ferron will have a report for Committee if not at the next meeting, the following meeting.
- At the recommendation of the Committee, a review of The Hanover School Committee Policy Manual has begun. Each policy will be reviewed individually and any and all changes will be brought to the attention of the Committee in a systemic fashion. Although Hanover has been following the current Conflict of Interest Law, MASC has updated the policy. A draft of the Policy recommendation regarding *Gifts and Solicitation by Staff* has been updated to include these requirements and is included in the packets for the Committee’s review. Another current and pertinent issue is *Crowd Sourcing and Fundraising*. This is another policy that they are looking to adopt in the near future. If any Committee member has questions regarding the enclosed draft, they are asked to contact Mr. Ferron’s office. The plan will be brought to the Committee in a future meeting.
- Boston Magazine “Community on the Move” has named Hanover as one of the top places to live. In addition, Hanover schools as well as the sports teams were also mentioned. Mr. Ferron is very grateful of the recognition.

Public Comment: Jay Picard, parent, inquired about the Appendix of the School Policy Manual draft as mentioned by Mr. Ferron.

- **Hanover High School Band Disney Field Trip Update** - Mr. Harden and Mr. Wade updated the Committee regarding the upcoming trip. Overall almost 80% of the students are participating in the trip. Through fundraising, the students will be paying the initial estimated cost. The performance will be held in an area of Downtown Disney. Mr. Geary suggested that a formal notification be sent to residents of the Town informing everyone that the team will be there and invite anyone that may be visiting Disneyworld at the time to wear their Hanover gear and visit the performance. Additionally, there are 2 upcoming concerts on March 23th at 7:00pm and May 11th, Pops Night Concert. The Committee is invited to attend.
- **Vote on 2017-2018 District Calendar Draft 2.0** - Mr. Ferron was pleased to present the 2017-2018 District School Calendar. The School Committee was asked to vote on school start, end date and vacations. Staff will start on Tuesday, September 5th and students September 6th. Graduation will be Friday June 1st. Mrs. Corbo asked whether or not Mr. Ferron felt the change to a Friday evening graduation was successful last year. He responded that in fact having a Friday evening graduation was a success. All of the feedback regarding the change had been quite positive and he is happy to continue holding graduation on a Friday evening.

Motion by Lynch to approve the 2017-2018 Hanover Public School calendar as presented in Draft 2.0 as presented this evening. The motion seconded by Booker. The vote carried unanimously.

- **Superintendent Summative Evaluation Timeline** - Mr. Ferron reviewed the proposed draft included in Appendix C. A vote on the evaluation will be held at the April 26th School Committee Meeting. Mr. Geary requested a change of date for Item 3, Individual Evaluations to March

24th rather than March 31st to allow additional time to review and compilation. All other dates to remain as is. No action required.

- **Special Education Subcommittee Update** - Mrs. Booker presented the update. To date, the Subcommittee has met twice. Meetings are held the first Wednesday of each month at 11:00am. All meetings are public. The committee members are: Joan Woodward, Stacey Bartlett, BJ McNamara, Chrisann Merrick, Susan Scanlon, SEPAC Co-Chair, and parents Noreen Riley, Vanessa Sullivan, Susan Mariner and George Mackey. There are 452 students on IEP's, 19 students in out of district placements and 140 students receiving 504 services. There are a total of 611 students that require some type of special service in the district. The total number of students in the district is 2579 as of October 2016. It is important to be able to offer serves to all students that require services and the Subcommittee will continue to work to ensure that this be the case. The next meeting will be held April 5th. Mrs. Lynch recommends that for State Reporting, students on IEP's and students on 504 accommodations are clearly defined and not included in the Special Education number. It is important to keep the distinction of the two programs separate due to the fact that 504 services are a General Education Accommodation plan as opposed to Special Education Accommodation. Mrs. Woodward clearly defined the difference between the two as well as the transition into college and what the responsibilities are of the student. Mr. Ferron fully supports Mrs. Booker and the Subcommittee and offered any services or help from his office as necessary. Mrs. Booker appreciates the openness of the Administration and reiterated that there is a great partnership with SEPAC.
- **Center School Building Project Update:**
 - **Vote to Approve Proprietary Items** - Mrs. Corbo reviewed the pre-qualification process of contractors and Sub-Contractors. This will be a lengthy process but it is going well. There has been a second meeting with the Subcommittee for Design. Initial drawings are on line to view and more will be posted as they are completed. Action required 4 items for proprietary items is necessary. Individual votes are required for each item. Mr. Geary authorized Mr. Ferron to entertain the motions as stated.

Motion by Lynch to identify as proprietary for the Pursuant to the provisions of M.G.L. c. 30 Section 39M, we vote to designate Medeco X4 Patented Key System (Utility Patent good through 2017). Door Hardware Keying System as provided and installed under the Work of Section 08 71 00 - Door Hardware or similar product as a proprietary item. The system is proprietary to match the other Door Hardware Keying Systems in the district. The vote seconded by Booker. The vote carried unanimously.

Motion by Lynch to designate as proprietary for the Pursuant to the provisions of M.G.L. c. 30 Section 39M, we vote to designate the S2 Security Netbox Access Control System as provided and installed under the Work of Section 28 00 01 - Security Systems or similar product as a proprietary item. The system is proprietary to match the existing S2 Netbox Control System in the Center School Building and maintain connectivity to the District wide Integrated Access Control System. This is the security cards themselves. The vote seconded by Booker. The vote carried unanimously.

Motion by Lynch Pursuant to the provisions of M.G.L. c. 39M, we vote to designate The Milestone CCTV XProduct Enterprise Video Management System Software as provided and installed under the Work of Section 28 00 01 Security Systems or similar product as a proprietary item. The system software is proprietary to match the CCTV System Video Management Software installed at the District's High School building and provide connectivity to the District wide integrated CCTV System Network. This is the cameras that can be viewed remotely including by the Police Department. The vote was seconded by Booker. The vote carried unanimously.

Motion by Lynch Pursuant to the provisions of M.G.L. x. 30 Section 39M, we vote to designate the Vykon JACE Building Management Systems (BMS) Web Supervisor as provided and installed under the Work of Section 23 00 01 - HVAC or similar product as a proprietary item. The system is proprietary to match the BMS Web Supervisor at the other school buildings in the district and provide access to the Sylvester/Center School BMS system via a centrally managed Web Supervisory that the District utilizes. That is the HVAC online management system. The motion was seconded by Booker. The vote carried unanimously.

Mrs. Corbo thanked the Committee for their continued support on the project.

Report of the Finance Department Presented by Dr. Raab:

- **Donations** - Total donations received in the amount of \$1336.50.

Motion by Lynch to approve the donations as presented this evening for \$1336.50. The motion seconded by Booker. The vote carried unanimously.

Action Items:

- **Vote on Amended North River Collaborative Agreement** - Mr. Ferron presented the proposed change of Governance of the North River Collaborative and reviewed the changes to the agreement with North River Collaborative as shown in Appendix F. Mr. Geary feels this is a move in the right direction and highly endorses this change in Governance.

Motion by Lynch to change the Governance of the North River Collaborative as presented this evening Appendix F. The motion seconded by Booker. The vote carried unanimously.

Mrs. Corbo thanked Mr. Geary for his work and effort that he has put in over the past 4 years with North River Collaborative. She realizes this has been a time consuming project and she appreciates all his hard work.

Public Comment: None presented.

The next School Committee meeting is scheduled for March 22, 2017 at Hanover High School. Expected Agenda Items will be the State of Athletics Update, Hanover High School Program of Studies, February Break Field Trip Students Reports, Field Trip Request: Hanover High School NYC May 2017. Mr. Geary will not be in attendance for this meeting. Meeting will be chaired by Vice Chair Mrs. Lynch.

Motion by Lynch to adjourn at 8:25 pm. The motion was seconded by Booker. The vote carried unanimously.

Respectfully Submitted

Lisa V. Keefe

Documents Used:

FY2017 Budget Overview
2017-2018 District Calendar Draft 2.0
Superintendent Summative Evaluation Timeline
Memorandum for Vote to Approve Proprietary Items
Donations
Vote on Amended North River Collaborative Agreement

Appendix A
Appendix B
Appendix C
Appendix D
Appendix E
Appendix F