

Hanover School Committee Meeting Minutes  
June 18, 2014  
Hanover High School

**Present:** William Marriner, John Geary, Michael Phillips, Ruth Lynch, Kimberly Booker

**Also Present:** Matthew Ferron, Deb St. Ives, Tom Raab

**Call to Order:** Meeting was called to order by 6:30 pm by Chairman Marriner.

2014 Student Awards Ceremony was held.

Recess from 6:50 to 7:00

**Public Comments:** None presented.

**Approval of Minutes:** Motion by Phillips to approve the minutes of June 11, 2014 as written. The motion was seconded by Lynch. The motion carried unanimously with an abstention by Geary.

**Report of Superintendent:**

District Events and Updates

- Yesterday there was an incident in which a bus was vandalized, we are working with the police department to make sure the students are safe
- HHS underclassmen awards are tomorrow at the High School
- Search process for Athletic Director- we are holding final interviews this week. We hope to have a candidate chosen before the end of school
- The new principal of Hanover High School will be Matthew Paquette
- There have been some comments regarding the length of time that it took to appoint a new principal-generally the search process is very lengthy but we believe in our internal candidates and this person is very respected and is the best candidate
- Mr. Paquette is honored and excited to take this position

HHS Field Trip requests and updates

- Guatemala field trip has been cancelled for safety reasons by the organization
- Cross Country field trip has been cancelled
- Band Camp Wind in the Pine Field Trip 8/18-8/22
- Motion by Geary to approve HHS Music Department field trip to Camp Wind in the Pines from 8/18-8/22. The motion was seconded by Phillips. The motion carried unanimously

Leadership Team Organization FY15

- Leadership team meets every Monday at 10:00 am
- An organizational flow chart was presented
- Recommendation is to change the title of Director K-8 Learning to Assistant Superintendent of Curriculum and Instruction
- This will strengthen the District and help the District move forward academically
- Question by Mr. Marriner- does this open up the contract? Response by Mr. Ferron that the contract would change, but all that is needed is a vote to approve the title change

- Motion by Geary to approve Assistant Superintendent of Curriculum and Instruction Position. Motion was seconded by Phillips. The motion carried unanimously.
- Question by Ms. Lynch- who would be responsible for evaluating the principals? Response by Mr. Ferron that the Assistant Superintendent could help with that/be delegated authority, but ultimately the Superintendent has the final evaluation
- The assistant principal of the HS and athletic director would be evaluated by the HS principal
- The Stem/Humanities directors would be evaluated by the Assistant Superintendent
- Question by Ms. Lynch- have the assistant principals been included in the monthly leadership meetings? Response by Mr. Ferron that they have discussed doing quarterly meetings to include the assistant principal and other directors

### **Report of Finance Department:**

#### **Donations**

Motion by Phillips to approve the Donations totaling \$8,425.83 as listed. The motion was seconded by Geary. The motion carried unanimously.

- Question by Ms. Lynch will this donation sheet start at \$0? Response by Mr. Ferron that it will start over in September for the new school year
- Comment by Mr. Marriner that it would be nice to see how the donations are spent at a later date, for example the \$49,000 from Friends of Hanover Schools
- Response by Mr. Ferron that the \$49,000 is still in an account and will not be used without approval from the School Committee

#### **FY2014 year-end budget update**

- There is a \$280,463.00 negative balance in salaries. This was anticipated at the beginning of the year
- This will be able to be charged against other expenses
- There will be about \$100,000 in Circuit Breaker funds that we can rollover
- Question by Mr. Phillips- does the \$107,000 from Circuit Breaker need to be spent? Response by Mr. Ferron that doesn't need to be spent
- Question by Mr. Phillips- do any transfers require SC Authorization? Response by Mr. Ferron that some may and if he needs some done before the next scheduled Aug. 6 meeting- he will call a special meeting

### **Report on Teaching & Learning:**

**None.**

### **ACTION ITEMS:**

#### **School Committee Reorganization**

- The positions that need to be filled are as follows: Chair, Vice Chair, North River Collaborative Representative, Sick Leave Bank, Community Access & Media, Budget Subcommittee and Center Building Committee
- Motion by Geary for Will Marriner to be reappointed as chair for next year. The motion was seconded by Phillips. Roll Call Vote- John Geary- yes, Ruth Lynch- yes, Mike Phillips- yes, Kimberly Booker- yes, with an abstention by Mr. Marriner
- Motion by Phillips to appoint John Geary as Vice Chair. The motion was seconded by Lynch. Roll Call Vote- William Marriner- yes, Mike Phillips- yes, Ruth Lynch-yes, Kimberly Booker- yes, with an abstention by Mr. Geary

- Motion by Geary to appoint Ms. Lynch to the Sick Leave Bank position. The motion was seconded by Phillips. Roll Call Vote- William Marriner- yes, John Geary- yes, Mike Phillips-yes, Kimberly Booker- yes, with an abstention by Ms. Lynch
- Comment by Mr. Marriner that he would like to wait to appoint to the Budget Subcommittee until the Subcommittee is renewed, as it must be renewed annually
- Ms. Booker and Mr. Phillips are currently seated members of the Center Building Member. There was discussion as to who would like to continue on the committee. Mr. Phillips stated that he would like to continue but would concede to Ms. Booker since she also has a vested interest in the Subcommittee. Motion by Marriner to appoint Ms. Booker to Center Building Committee. The motion was seconded by Geary. Roll Call Vote- William Marriner- yes, John Geary- yes, Mike Phillips-yes, Ruth Lynch- yes, with an abstention by Ms. Booker
- Mr. Ferron will check with Counsel to see if there is a way for Mr. Philips to still be involved
- School Consolidation Subcommittee- Motion by Marriner to appoint Ms. Booker to School Consolidation Subcommittee. Motion seconded by Geary. Roll Call Vote- William Marriner- yes, John Geary- yes, Mike Phillips-yes, Ruth Lynch- yes, with an abstention by Ms. Booker
- Motion by Marriner to nominate Mr. Geary as rep for NRC. Motion was seconded by Phillips. William Marriner- yes, Mike Phillips- yes, Ruth Lynch-yes, Kimberly Booker- yes, with an abstention by Mr. Geary
- Community Access Media- the member is currently Mr. Phillips. The SC rep does not have to be a SC member; it could be a delegate from the community. Mr. Phillips would like to open it up to someone in the public who could be a delegate who might have some direct interest in community media to assist with the strategic direction of the Community Access Media organization Ms. Lynch said she would be happy fill the position in the meantime
- Motion by Marriner to nominate Ms. Lynch to the Cable Access Media. The motion was seconded by Geary. Roll Call Vote- William Marriner- yes, John Geary- yes, Mike Phillips-yes, Kimberly Booker- yes, with an abstention by Ms. Lynch
- Ms. Lynch will serve with the intent of searching for a community member with an interest in media if the SC is allowed to delegate

Motion by Geary to enter into executive session with the intent to return to open session only for adjournment. The motion was seconded by Phillips. Roll Call Vote- William Marriner- yes, John Geary- yes, Mike Phillips- yes, Ruth Lynch-yes, Kimberly Booker- yes

**Public Comments:** None.

Respectfully Submitted

Andrea Holmes  
6/19/14

Documents Used:  
Minutes 6-11-14  
Awards Ceremony Program  
Donations 6-18-14  
FY14 Budget Update 6-18-14  
Leadership Organization Flow Chart

Band Camp Field Trip Request