

Hanover School Committee Meeting Minutes  
May 2, 2018  
Hanover High School

**Present:** Mr. John Geary, Mrs. Kimberly Booker, Mrs. Ruth Lynch, Mrs. Libby Corbo and Mrs. Leah Miller

**Also Present:** Matthew Ferron, Thomas Raab, Debbie St.Ives, Joan Woodward and Matthew Paquette

**Call to Order:** Mr. Geary called to order at 6:35pm in order to enter into Executive Session, for the purpose of discussing a Collective Bargaining Strategy for the Hanover Teachers Association Contract, with the intent to return to General Session at approximately 7:00pm. Roll call vote, Kim Booker; Aye, Ruth Lynch; Aye, Libby Corbo; Aye, Leah Miller; Aye, John Geary; Aye. John Tuzik; Aye.

Return from Executive Session

**Return Call to Order:** The meeting was called to order at 7:06 pm by Chairperson Geary.

**Public Comment:** None Presented

**Approval of Minutes:**

Motion by Booker to approve the School Committee minutes of March 28, 2018 as written. The motion seconded by Lynch. The vote carried unanimously with abstention from John Geary.

**Report of the Superintendent:**

- **Student Recognition-** Award presented to Matthew Delahunt for his 1,000 career points in basketball. Scott Hutchison highlighted Matt Delahunt's basketball background as well as his accomplishments.
- **HTA Contract Presentation and Ratification-** Dr. Raab summarized the discussions with the Hanover Teachers' Association, which began in November. All parties have agreed upon a three year contract which includes a 2.25 percent C.O.L.A. increase in 2018. This increase is already part of the FY19 budget that will be presented to the Town Meeting next week. Years two and three will include a 2.75 percent increase, respectively, as well as the addition of a Masters+60 column, which will begin in year two of contract. Anyone hired after July 1, 2018 will receive two personal days rather than the three days currently allotted. Course reimbursement has been frozen for the three years of the contract. Negotiation team included Leah Miller, John Tuzik, representative of the Town Manager, Tom Raab, Matt Ferron and John Geary as well as legal counsel. John Geary thanked everyone for the professional, deliberate discussions. The Teachers' Association has ratified this contract.

Motion by Booker to approve and ratify the Memorandum of Agreement for the Collective Bargaining Agreement between the School Committee for the Town of Hanover and the Hanover Teachers' Association for the fiscal year 2019 through fiscal year 2021. The motion seconded by Lynch. Mrs. Corbo thanked the members of the committee for the time and effort put forth in these discussions. Roll Call Vote: Ruth Lynch; Aye, Kim Booker; Aye, Libby Corbo; Aye, Leah Miller; Aye, John Geary; Aye, John Tuzik; Aye. The Hanover Teachers' Association and the Hanover School Committee have agreed and have ratified the contract for the next three years.

- **Exchange Student Approval-** Mr. Paquette addressed the committee regarding this request. Mr. Paquette clarified that the request is not a true exchange student request, but merely is a request from a Hanover resident requesting her cousin, who is 19 years old, to attend Hanover High School next year. It is for this reason he stated the request is for a non-resident of Hanover

to attend Hanover High School. Mr. Paquette acknowledged this request needs to be very carefully considered as it could establish a precedent if approved. There is not enough documentation to support this legally for any unforeseen circumstances. The student is not fluent in English. In addition to several concerns Mr. Paquette has, he worries the student has no known peers or support system should they attend. Adriana Olarte Johnson spoke to the School Committee. Although she understands Mr. Paquette's concerns, her intention is to help her cousin with this experience. Ruth Lynch spoke in depth about exchange programs and confirmed there is no policy currently in place with the School Committee. Mr. Geary requested the committee deny this request. He urged Ms. Johnson to pursue this request with more documentation and revisit at a later time with additional documentation.

Motion by Booker to deny Adriana Johnson's request for her cousin to study at Hanover High School for the 2018-2019. The motion was seconded by Lynch. Libby Corbo stated that the discussion should be tabled until a legal opinion is given as to whether or not Hanover Public Schools will be required to educate this student, should she come to the US to live with her cousin. Mr. Geary continued with the process to deny the request. Mrs. Lynch and Mr. Geary voted in favor of the motion. Mrs. Booker abstained, and Mrs. Corbo and Mrs. Miller opposed. The motion failed. The committee will take no action at this time and will seek legal counsel. Someone will reach out to Ms. Johnson when they have more information.

- **Events and Updates-** Officer John was the recipient of the Friends of Education Award from the HTA. Mr. Ferron is very pleased with the school resource officer integration program.
  - Family Math Night is coming up May 3rd at Cedar and May 8th at Center from 6:00-7:00pm. HMS Science Fair was a huge success. Thank you to Mr. Kapulka for the work he put in to make this event happen. They received tremendous support from staff and sponsors. Hannah Geary was the top place fifth grade winner and Jackson Booker won second place. Cecilia Falco and Maren Hines were the overall winners.
  - New England League of Middle Scholar Leaders were Andrew Corbo and Anna Buchianeri.
  - *Giants in the Sky* is May 4<sup>th</sup> at 7:00pm and Saturday May 5<sup>th</sup> at 2:00pm and 6:00pm.
  - Dr. Michael Rich, Mediatrician, was not able to present this year due to the weather and is rescheduled for September 24<sup>th</sup>. Joseph Colangelo is the new Town Manager.
  - Matt Ferron and Dr. Raab had a great welcoming conversation with him. He has young children and education is important to him.
- **SEPAC Update-** Co-Chairs Michelle Gardner and Jacqui Porro presented this update as shown in Appendix A. The presentation included a review of the workshops and events as well as the schedule of Board Meetings. Agendas and minutes are posted and consistent with town regulations. May 25<sup>th</sup> is the upcoming annual meeting. Ms. Porro highlighted the website information as well as communication venues available for the public to receive information and updates. SEPAC is regarded as parent outreach concerning policies, issues and concerns. It provides a mentorship role to new parents. They are looking to create more communications for families with young children. Mr. Geary had questions concerning methods of communications. The protocol is Facebook, as well as flyers included in students' folders. The committee has had great success working with the administrators. It was discussed that if an issue is identified as something that requires the School Committee, it should be done when the issue is determined. Mrs. Lynch questioned why a Special Education Subcommittee was formed and what does it do that SEPAC cannot do and is there an overlap of the two committees? The Subcommittee deals with policies and budget concerns whereas SEPAC is an advisory group. Mrs. Booker spoke about the possibility of combining the two groups in the future. Mrs. Corbo thanked both Michelle Gardner and Jacqui Porro for their service to the schools and community.
- **Superintendent Summative Evaluation Draft 2.0-** There has been two meetings to discuss minor changes from Draft 1.0. Mr. Geary reviewed the changes from draft 1.0 to draft 2.0. The

committee did not have any questions or comments upon review of the document. Ruth Lynch stated that John Geary does a great job on the *Summative* and that the report is clearly written. She did state however, the “proficient” scoring under “Instructional Leadership” deserved to be “exemplary”; she did not request further discussion or a change in the scoring. John Geary further explained the matrix that was established a few years back to give everyone a clear understanding of where the rankings fall. Mrs. Corbo informed the public the proficient scoring that Mrs. Lynch brought up was based on a singular item only. Mr. Geary then continued to review the breakdown of Mr. Ferron’s individual scoring, which consisted of an overall rating of “exemplary.” Mr. Geary then reviewed the individual categories and subsections, along with the scoring for each category. He commended Mr. Ferron and thanked him for all that he does. Mr. Ferron thanked the Committee and credited everyone on his team, the outstanding faculty, staff and parent community.

Motion by Booker to approve Mr. Ferron’s Summative Evaluation Draft 2.0 for the calendar year 2017-2018 as presented this evening. The motion was seconded by Lynch. The vote carried unanimously. Mr. Geary proceeded to thank Rachael O’Callaghan for her continued hard work and assistance, most especially this year. She is always a tremendous asset in the completion of this document.

- **Center School Building Project Update presented by Libby Corbo-** Things are moving right along. The cabinetry is up, the tile is in and it is really looking like a school. They are in the process of setting a date for an Open House. It is tentatively set for June 18<sup>th</sup> from 4:00- 8:00pm. Libby is hopeful all will go as smoothly as it has been going to date. Both she and Jane De-Grenier have taken tours of playgrounds. There is a redesign being worked on and they are very excited.
- **Special Education Sub Committee Meeting** – Kim Booker reviewed the most recent meeting which was held April 4<sup>th</sup>. Topics included A.L.I.C.E. drills and the special education population. She recognized and thanked the high school for taking the initiative and making changes to the high school Program of Studies. She then spoke about a previous conversation concerning the grading practices at the high school for the special education population. Mrs. St. Ives urged anyone to bring concerns to the administration at the school. Two instances previously discussed have been dealt with. Mr. Ferron has spoken with the elementary school principals and has been assured recess as a form of discipline is not appropriate or common practice. The principals will support the teachers’ discretion, should there be a physical safety. Mrs. Booker continued with an update of the committee’s goals. She highlighted the fact that there is a difference between Service Animal and Therapy Animals and it is important to understand the difference. The next meeting is May 9<sup>th</sup> at 11:00am at Salmond School. This is an open meeting and the public is welcome to attend.

#### **Report of Finance Department Presented by Dr. Raab:**

- **Donations** - Totaling \$15,686.00 were reviewed and itemized. Donations received from the Middle School PTA, Michael Devine Electrician, Buckley Associates, The Hair Solution, Curran Holdings, Brite-Lite Electrical, Hanover PTA, Susan and William Cratty, Cedar PTA, Bay State Textiles, Coastal Heritage Bank, Hanover Police Relief Association, Hanover Cultural Council, MA Cultural Council and a \$5,000.00 donation from the Hanover McDonalds.

Motion by Booker to approve the donations as presented this evening in the amount of \$15,686.00. The motion was seconded by Lynch. The vote carried unanimously.

- **Town Meeting Warrant Article Update-** Dr. Raab updated the Committee on the school related Articles which will be brought to Town Meeting Monday night, as is shown in Appendix D.

Article 2 is a request of the appropriation of funds to rebuild the Cedar School playgrounds. If approved, these funds would be available immediately. Article 30 is a request to appropriate funds for camera security systems at the Middle and Cedar School. These funds would be available July 1<sup>st</sup> if approved.

- **Obsolete Equipment-** Dr. Raab requested the School Committee declare shelving from the Center School obsolete, as outlined in Appendix E.

Motion by Booker to declare the shelving at the Center School Library obsolete as presented this evening. The motion was seconded by Lynch. The vote carried unanimously.

#### **Report on Teaching and Learning:**

- **MCAS Testing Status-** presented by Mrs. St. Ives –The schools are in the middle of MCAS testing. Mrs. St. Ives reviewed the schedule by school and subject. She feels everything is going really well and they are in really good shape. There have been only two students that have opted out of testing.

#### **Action Items:**

- **2017-2018 Last Day of School Vote (June 25th)-**

Motion by Booker to approve the last day of school for the 2017-2018 school year for June 25<sup>th</sup>. The motion was seconded by Lynch. The vote carried unanimously.

- **February 2019 HHS Quebec Field Trip Request-** This request was made by Allison Youngsworth. This field trip is available for grades 10 through 12 only. The field trip presentation was outlined in Appendix F. This trip is the same as in previous years. Mrs Corbo inquired as to the cost of the trip, which is close to \$1,000.00 per student for 4 days. Ms. Youngsworth explained that all meals are included with the exception of lunch one day and she feels the hotel stay is one main reason for the higher cost.

Motion by Booker to approve the Hanover Field Trip for February, 2019 to Quebec as presented this evening. The motion seconded by Lynch. The vote carried unanimously.

- **Public Comment:** None presented.

The next School Committee meeting is scheduled for May 16, 2018 at Hanover High School. Expected Agenda Items will be School Committee Reorganization, Student Handbooks, FY18 Budget Update, Q3 Revolving Account Update, April Break Field Trip Students Reports.

Motion by Booker to adjourn at 9:02pm. The motion was seconded by Lynch. The vote carried unanimously.

Respectfully Submitted,

Lisa V. Keefe

#### **Documents Used:**

SEPAC Update :  
Superintendent's Summative Evaluation Draft :  
Donations:  
Town Meeting Article Update:

Appendix A  
Appendix B  
Appendix C  
Appendix D

Obsolete Equipment:  
February 2019 HHS Quebec Field Trip Request :

Appendix E  
Appendix F