

Hanover Public Schools

Matthew Ferron
Superintendent of Schools



Keith Guyette
Director of Student Services

Deborah St. Ives
*Assistant Superintendent
for Curriculum & Instruction*

Thomas Raab, Ed.D.
*Assistant Superintendent
for Business & Finance*

Memorandum

To: Hanover School Committee
From: Thomas R. Raab, Assistant Superintendent
Cc: Matthew A. Ferron, Superintendent of Schools
Date: July 17, 2020
Re: CARES Reimbursement Update

I write to update the School Committee on our progress regarding the CARES reimbursement funding provided by Plymouth County. To date we have either spent or encumbered \$279,658.63 in a few broad categories. All of these expenditures work toward preparation for all three school opening possibilities; in person, hybrid, or remote. In addition, the administrative team has identified an additional \$554,265 in proposed expenses for a grand total of \$833,923.63.

The initial purchases are broken down as follows:

Already Spent and/or Encumbered	
500 Chromebooks and carts	\$145,109.30
5 Apple Servers	\$29,795.00
Edgenuity (HHS)	\$21,000.00
SeeSaw (Cedar)	\$2,029.50
220 Cedar Desks	\$19,580.00
525 MS Desks	\$46,725.00
20 Art/Lab Tables (HHS)	\$10,469.18
Sneeze guard plexiglass shields	\$1,738.75
500 Face Shields	\$1,244.95
3,000 Masks	\$1,799.40
Food Service Boxes	\$167.55
Sub Total	\$279,658.63

These Chromebooks along with the addition of 300 more I hope to procure will allow us to have enough chromebooks to distribute to every student grades 2-12. Students at the elementary level will not be bringing home their chromebooks unless we go full remote, but these purchases will allow them to each have one at their desks and not have to share. The servers will give each building a much needed upgrade and will ensure seamless transitions between in person, hybrid, and remote learning providing the technical “horsepower” needed. Edgenuity software at HHS is an online software for our classes that can deliver course material and assessments for virtually every course we offer. Students in remote learning or hybrid learning can be assured they have the curriculum at their fingertips. Seesaw software at Cedar is a dynamic workflow system that provides a forum to showcase learning in meaningful ways that

Hanover Public Schools

Matthew Ferron
Superintendent of Schools



Keith Guyette
Director of Student Services

Deborah St. Ives
*Assistant Superintendent
for Curriculum & Instruction*

Thomas Raab, Ed.D.
*Assistant Superintendent
for Business & Finance*

is ideal for in school and at home learning. It shows student learning through digital portfolios, provides teacher insight by demonstrating student thinking and progress. Families are provided a window into their students' learning and engagement with the school.

Each building has been working to ensure appropriate social distancing in the classrooms. Regardless of whether or not the requirement is six feet or three feet, we need to be ready now and also have the immediate flexibility to adapt throughout the school year. Center and HHS already have individual student desks that can be arranged to accommodate social distancing. The classrooms need a little re arranging and extra furniture will be used in other spaces or stored. HHS needed some additional Art and Lab tables to accommodate social distancing in these areas and maintain class size. The most challenging situation is at Cedar and HMS. Currently, the Kindergarten classes have tables with 6-8 students at each table during the day. These are unacceptable conditions in a COVID-19 situation and does not allow for any social distancing. We've ordered individual student desks for the kindergarten so that students can be appropriately socially distanced. These can also be used for first grade if necessary. Already existing tables not needed to help spread out first grade will be stored. At the middle school, most of the classrooms have tables where students sit two to a table. Again, this is unacceptable for social distancing. Luckily, we still have 230 student desks at Sylvester School which will be moved to the fifth grade. We've ordered individual student desks for grades 6-8. Now, I know you're asking yourselves, "What are they going to do with all of the tables?" They are being moved into the gymnasiums at Center and HMS to provide for an expanded cafeteria setting which will allow those students to eat at least 6 feet apart in two separate large spaces.

In terms of Personal Protective Equipment (PPE) we've been working closely with Patricia Smith, our Director of Health Services, our nursing and special education staff, and the Hanover Fire Department to identify and begin to stockpile. In addition to the face shields and masks noted in the chart, the HFD has also provided 4,500 children's face masks, N-95 masks, 1,000 disposable gowns, 300 more face shields, and more gloves that I can count (over 10,000). Further, Victor Diniak and the DPW have committed to procuring hand sanitizer, and spray bottles for every classroom as well as plexiglass shields to protect our main offices and common reception areas. They are also committed to providing appropriate directional signage for each school. The DPW is also reviewing HVAC for each school and will be providing us with documentation as to their improvements over the summer in each building as well as ongoing maintenance and support of our HVAC systems in light of COVID-19.

Planning for the future

As state above, we've identified proposed additional spending in order to "earmark" remaining funds available. These additional funding requests are broken into broad categories to include:

- Instructional Support for students who have fallen behind during the Spring 2020 remote learning,
- Curriculum writing and planning hours for teachers to be ready to meet student needs for hybrid and remote learning,

Hanover Public Schools

Matthew Ferron
Superintendent of Schools



Keith Guyette
Director of Student Services

Deborah St. Ives
*Assistant Superintendent
for Curriculum & Instruction*

Thomas Raab, Ed.D.
*Assistant Superintendent
for Business & Finance*

-
- Additional counseling supports for at risk students,
 - Individual student bins for all students K-4 so that materials will not be shared,
 - Comprehensive I-Ready diagnostics in Math and Reading to make sure we evaluate all student progress since remote learning began,
 - Additional funding for technology to include more chromebooks, cameras, microphones, and any other classroom improvements needed to implement hybrid or in class social distancing requirements,
 - Funds for the DPW for storage, additional PPE, plexiglass partitions, HVAC upgrades and signage,
 - Psychological and Educational testing for Special Education students who were scheduled to be tested in the Spring of 2020,
 - Foundations “at home packs” and Student Durable kits to support literacy.

The funding assigned to these categories is outlined in the chart below; however, it is a fluid and dynamic document designed to be flexible and meet changing needs:

Additional Resources	
K-8 Tutoring and instructional support	\$125,000.00
1,500 hours of Curriculum Writing/planning	\$71,265.00
Counseling Supports	\$65,000.00
Individual Student Bins (1000)	\$7,000.00
IReady Diagnostic	\$45,000.00
Technology	\$150,000.00
Facilities and Maintenance HFD PPE	\$70,000.00
SpEd Support Summer Psych/Ed Testing	\$10,000.00
Foundations	\$11,000.00
Sub Total	\$554,265.00

Please do not hesitate to contact me if you have any questions. Over the next several weeks we'll refining these additional requests. Working closely with the Town Manager and Town Finance Director, I will continue keeping everyone informed as we encumber and spend these funds.