Appendix C

Hanover Public Schools

Matthew Ferron

Superintendent of Schools

Deborah St. Ives Assistant Superintendent for Curriculum & Instruction



Keith Guyette Director of Student Services

Thomas Raab, Ed.D. Assistant Superintendent for Business & Finance

MEMORANDUM

To: Hanover School Committee

From: Thomas Raab, Assistant Superintendent for Business and Finance

Cc: Matthew Ferron, Superintendent of Schools

Date: May 1, 2019

Re: Cedar Obsolete Furniture

As we move into the final stages of the grade consolidation taking place on September 1, 2019, it is necessary to declare furniture at Cedar Elementary obsolete so that it can be donated to other towns or discarded in the cases where the furniture has reached the end of its useful life. The components of the final move in June include transferring existing Kindergarten and First Grade furniture from Center to Cedar. As a result, many student desks and chairs are no longer needed at Cedar.

I respectfully request that the School Committee declare 216 student desks and 216 student chairs obsolete at Cedar School. We have already had one north shore town express interest in a classroom set and word is being spread in the event anyone else is interested.