

Hanover Public Schools

Matthew Ferron
Superintendent of Schools



Keith Guyette
Director of Student Services

Deborah St. Ives
*Assistant Superintendent
for Curriculum & Instruction*

Thomas Raab, Ed.D.
*Assistant Superintendent
for Business & Finance*

MEMORANDUM

To: Hanover School Committee
From: Thomas R. Raab, Assistant Superintendent for Business and Finance
Cc: Matthew A. Ferron, Superintendent of Schools
Date: February 5, 2020
Re: Budget Update

FY 2020

Please see the attached FY 2020 Monthly Budget Report. The FY 2020 budget is trending as expected with 53% of the budget spent or encumbered as of January 31, 2020. I am currently evaluating all encumbrances to make sure everything is current and represents known obligations at this time. The negative expense in the operating budget, highlighted on page one, is a result of over encumbrances in town wide technology lines that need to be transferred to the individual building phone lines. I am working on these and they will be resolved by the next report. Similarly, in Special Education, I am watching the negative expenses on page 2 and haven't yet fully utilized Circuit Breaker funds nor have we requested Special Education Stabilization Funds. As we enter the fourth quarter on April 1, 2020, I will continue to review these lines and maximize the Circuit Breaker Funding, 240 grant funding, and operating budget available funds before requesting funds from the Special Education Stabilization account. I will keep the committee updated.

FY 2021

The Town Manager is presenting the Town Budget on February 3, 2020. The budget includes \$30,445,776 for the School Department representing a 4.2% increase. The budget hasn't changed from the presentation on January 22, 2020. As explained, the FY 2021 budget is a strong level services budget that supports our strategic objectives for next year. Please do not hesitate to contact me if you have any questions.

Town of Hanover
Monthly Reporting Summary
From 07/01/2019 to 06/30/2020

01 - GENERAL FUND								
Account	Description	Orig Bud	Amended	Adjusted Budget	Encumb	Expend	Unencum Bal	% Exp
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
5100 - SALARY Total		\$5,000.00		\$5,000.00		\$1,290.00	\$3,710.00	25.80 %
5200 - EXPENSES Total		\$2,000.00		\$2,000.00		\$41.50	\$1,958.50	2.07 %
30 - SCHOOL COMMITTEE Total		\$7,000.00		\$7,000.00		\$1,331.50	\$5,668.50	19.02 %
5100 - SALARY Total		\$551,183.00		\$551,183.00		\$339,094.91	\$212,088.09	61.52 %
5200 - EXPENSES Total		\$89,477.00		\$89,477.00	\$22,327.15	\$56,331.59	\$10,818.26	87.90 %
31 - DISTRICT ADMINISTRATION Total		\$640,660.00		\$640,660.00	\$22,327.15	\$395,426.50	\$222,906.35	65.20 %
5100 - SALARY Total		\$2,481,209.00	\$60,522.00	\$2,541,731.00		\$1,182,996.46	\$1,358,734.54	46.54 %
5200 - EXPENSES Total		\$68,622.00		\$68,622.00	\$9,801.75	\$49,136.75	\$9,683.50	85.88 %
32 - CEDAR ELEMENTARY SCHOOL Total		\$2,549,831.00	\$60,522.00	\$2,610,353.00	\$9,801.75	\$1,232,133.21	\$1,368,418.04	47.57 %
5100 - SALARY Total		\$3,597,925.00	\$-74,361.00	\$3,523,564.00		\$1,609,048.45	\$1,914,515.55	45.66 %
5200 - EXPENSES Total		\$113,565.00		\$113,565.00	\$16,424.40	\$80,011.01	\$17,129.59	84.91 %
33 - CENTER ELEMENTARY SCHOOL Total		\$3,711,490.00	\$-74,361.00	\$3,637,129.00	\$16,424.40	\$1,689,059.46	\$1,931,645.14	46.89 %
5100 - SALARY Total								100.00 %
5200 - EXPENSES Total								100.00 %
34 - SYLVESTER ELEMENTARY SCHOOL Total								100.00 %
5100 - SALARY Total		\$5,237,973.00	\$-46,408.00	\$5,191,565.00		\$2,326,745.30	\$2,864,819.70	44.81 %
5200 - EXPENSES Total		\$96,303.00		\$96,303.00	\$21,751.90	\$44,360.45	\$30,190.65	68.65 %
35 - HANOVER MIDDLE SCHOOL Total		\$5,334,276.00	\$-46,408.00	\$5,287,868.00	\$21,751.90	\$2,371,105.75	\$2,895,010.35	45.25 %
5100 - SALARY Total		\$6,147,359.00	\$85,819.00	\$6,233,178.00		\$2,790,880.11	\$3,442,297.89	44.77 %
5200 - EXPENSES Total		\$268,930.00		\$268,930.00	\$40,923.80	\$178,116.88	\$49,889.32	81.44 %
36 - HANOVER HIGH SCHOOL Total		\$6,416,289.00	\$85,819.00	\$6,502,108.00	\$40,923.80	\$2,968,996.99	\$3,492,187.21	46.29 %
5100 - SALARY Total								100.00 %
5200 - EXPENSES Total								100.00 %
37 - SALMOND EC SCHOOL Total								100.00 %
5100 - SALARY Total		\$1,143,205.00	\$-103,807.00	\$1,039,398.00		\$613,909.78	\$425,488.22	59.06 %
5200 - EXPENSES Total		\$2,009,491.00	\$31,739.00	\$2,041,230.00	\$731,290.64	\$1,314,638.89	\$-4,699.53	100.23 %
5400 - ARTICLES Total								100.00 %
39 - HPS DISTRICT WIDE Total		\$3,152,696.00	\$-72,068.00	\$3,080,628.00	\$731,290.64	\$1,928,548.67	\$420,788.69	86.34 %
310 - HPS - REGULAR EDUCATION Total		\$21,812,242.00	\$-46,496.00	\$21,765,746.00	\$842,519.64	\$10,586,602.08	\$10,336,624.28	52.50 %

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5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
5100 - SALARY Total		\$151,647.00		\$151,647.00		\$96,694.93	\$54,952.07	63.76 %
5200 - EXPENSES Total		\$27,000.00		\$27,000.00	\$4,537.40	\$11,241.00	\$11,221.60	58.43 %
31 - DISTRICT ADMINISTRATION Total		\$178,647.00		\$178,647.00	\$4,537.40	\$107,935.93	\$66,173.67	62.95 %
5100 - SALARY Total		\$1,244,064.00	\$-35,224.00	\$1,208,840.00		\$486,630.32	\$722,209.68	40.25 %
5200 - EXPENSES Total								100.00 %
32 - CEDAR ELEMENTARY SCHOOL Total		\$1,244,064.00	\$-35,224.00	\$1,208,840.00		\$486,630.32	\$722,209.68	40.25 %
5100 - SALARY Total		\$1,343,373.00	\$-59,318.00	\$1,284,055.00		\$556,470.14	\$727,584.86	43.33 %
5200 - EXPENSES Total								100.00 %
33 - CENTER ELEMENTARY SCHOOL Total		\$1,343,373.00	\$-59,318.00	\$1,284,055.00		\$556,470.14	\$727,584.86	43.33 %
5100 - SALARY Total								100.00 %
5200 - EXPENSES Total								100.00 %
34 - SYLVESTER ELEMENTARY SCHOOL Total								100.00 %
5100 - SALARY Total		\$1,942,282.00	\$-57,673.00	\$1,884,609.00		\$829,024.17	\$1,055,584.83	43.98 %
5200 - EXPENSES Total								100.00 %
35 - HANOVER MIDDLE SCHOOL Total		\$1,942,282.00	\$-57,673.00	\$1,884,609.00		\$829,024.17	\$1,055,584.83	43.98 %
5100 - SALARY Total		\$1,297,395.00	\$78,164.00	\$1,375,559.00		\$581,190.56	\$794,368.44	42.25 %
5200 - EXPENSES Total								100.00 %
36 - HANOVER HIGH SCHOOL Total		\$1,297,395.00	\$78,164.00	\$1,375,559.00		\$581,190.56	\$794,368.44	42.25 %
5100 - SALARY Total		\$283,243.00	\$76,495.00	\$359,738.00		\$216,414.67	\$143,323.33	60.15 %
5200 - EXPENSES Total		\$1,117,381.00	\$44,052.00	\$1,161,433.00	\$426,290.94	\$1,121,487.85	\$-386,345.79	133.26 %
5400 - ARTICLES Total								100.00 %
39 - HPS DISTRICT WIDE Total		\$1,400,624.00	\$120,547.00	\$1,521,171.00	\$426,290.94	\$1,337,902.52	\$-243,022.46	115.97 %
320 - HPS - SPECIAL EDUCATION Total		\$7,406,385.00	\$46,496.00	\$7,452,881.00	\$430,828.34	\$3,899,153.64	\$3,122,899.02	58.09 %
Total for Dept 310 and 320		\$29,218,627.00		\$29,218,627.00	\$1,273,347.98	\$14,485,755.72	\$13,459,523.30	53.93 %
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
122 - SELECTMEN Total								100.00 %