

**Hanover Public Schools**

**Matthew Ferron**  
*Superintendent of Schools*



**Keith Guyette**  
*Director of Student Services*

**Deborah St. Ives**  
*Assistant Superintendent  
for Curriculum & Instruction*

**Thomas Raab, Ed.D.**  
*Assistant Superintendent  
for Business & Finance*

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**MEMORANDUM**

To: Hanover School Committee  
From: Thomas R. Raab, Assistant Superintendent for Business and Finance  
Cc: Matthew A. Ferron, Superintendent of Schools  
Date: October 23, 2019  
Re: FY 2020 Monthly Budget Update

Please find the FY 2020 Budget Summary attached. The budget transfers approved on September 11, 2019 have been incorporated and the same bottom line total voted at town meeting, \$29,218,627, remains. The percentage spent and encumbered to date is trending as expected for the end of the first quarter with 28.33% percent of the budget spent or encumbered.

There are two issues with the report that bear explanation. First, there is some spending recorded from Sylvester School. The spending should be reported entirely from Center School and I will file Journal Entry Corrections with the Town to properly categorize the spending as Center School. Second, we are currently reporting \$-263,879.31 in Special Education expenses. This negative reporting is simply due to the fact that I haven't maximized spending the 240 Grant or Circuit Breaker. As in the past, I will slowly move spending from the budget to the 240 Grant and Circuit Breaker during the school year in order to maximize 240 Grant spending and possibility have funds available to roll over into the FY 2021 budget from Circuit Breaker. It is very early in the budget to accurately predict any possible rollover.

Please do not hesitate to contact me if you have any questions.

**Town of Hanover**  
**Monthly Reporting Summary**  
**From 07/01/2019 to 06/30/2020**

01 - GENERAL FUND								
Account	Description	Orig Bud	Amended	Adjusted Budget	Encumb	Expend	Unencum Bal	% Exp
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
5100 - SALARY Total		\$5,000.00		\$5,000.00		\$340.00	\$4,660.00	6.80 %
5200 - EXPENSES Total		\$2,000.00		\$2,000.00			\$2,000.00	0.00 %
30 - SCHOOL COMMITTEE Total		\$7,000.00		\$7,000.00		\$340.00	\$6,660.00	4.85 %
5100 - SALARY Total		\$551,183.00		\$551,183.00		\$179,066.76	\$372,116.24	32.48 %
5200 - EXPENSES Total		\$89,477.00		\$89,477.00	\$36,464.39	\$35,892.30	\$17,120.31	80.86 %
31 - DISTRICT ADMINISTRATION Total		\$640,660.00		\$640,660.00	\$36,464.39	\$214,959.06	\$389,236.55	39.24 %
5100 - SALARY Total		\$2,481,209.00	\$60,522.00	\$2,541,731.00		\$458,995.52	\$2,082,735.48	18.05 %
5200 - EXPENSES Total		\$68,622.00		\$68,622.00	\$22,343.64	\$33,242.73	\$13,035.63	81.00 %
32 - CEDAR ELEMENTARY SCHOOL Total		\$2,549,831.00	\$60,522.00	\$2,610,353.00	\$22,343.64	\$492,238.25	\$2,095,771.11	19.71 %
5100 - SALARY Total		\$3,597,925.00	\$-74,361.00	\$3,523,564.00		\$605,542.63	\$2,918,021.37	17.18 %
5200 - EXPENSES Total		\$113,565.00		\$113,565.00	\$39,721.27	\$41,928.98	\$31,914.75	71.89 %
33 - CENTER ELEMENTARY SCHOOL Total		\$3,711,490.00	\$-74,361.00	\$3,637,129.00	\$39,721.27	\$647,471.61	\$2,949,936.12	18.89 %
5100 - SALARY Total						\$911.30	\$-911.30	100.00 %
5200 - EXPENSES Total						\$431.24	\$-431.24	100.00 %
34 - SYLVESTER ELEMENTARY SCHOOL Total						\$1,342.54	\$-1,342.54	100.00 %
5100 - SALARY Total		\$5,237,973.00	\$-46,408.00	\$5,191,565.00		\$898,010.83	\$4,293,554.17	17.29 %
5200 - EXPENSES Total		\$96,303.00		\$96,303.00	\$31,302.15	\$20,240.92	\$44,759.93	53.52 %
35 - HANOVER MIDDLE SCHOOL Total		\$5,334,276.00	\$-46,408.00	\$5,287,868.00	\$31,302.15	\$918,251.75	\$4,338,314.10	17.95 %
5100 - SALARY Total		\$6,147,359.00	\$85,819.00	\$6,233,178.00		\$1,034,592.60	\$5,198,585.40	16.59 %
5200 - EXPENSES Total		\$268,930.00		\$268,930.00	\$36,748.85	\$86,446.09	\$145,735.06	45.80 %
36 - HANOVER HIGH SCHOOL Total		\$6,416,289.00	\$85,819.00	\$6,502,108.00	\$36,748.85	\$1,121,038.69	\$5,344,320.46	17.80 %
5100 - SALARY Total								100.00 %
5200 - EXPENSES Total								100.00 %
37 - SALMOND EC SCHOOL Total								100.00 %
5100 - SALARY Total		\$1,143,205.00	\$-103,807.00	\$1,039,398.00		\$335,925.39	\$703,472.61	32.31 %
5200 - EXPENSES Total		\$2,009,491.00	\$31,739.00	\$2,041,230.00	\$1,143,615.37	\$699,544.37	\$198,070.26	90.29 %
5400 - ARTICLES Total								100.00 %
39 - HPS DISTRICT WIDE Total		\$3,152,696.00	\$-72,068.00	\$3,080,628.00	\$1,143,615.37	\$1,035,469.76	\$901,542.87	70.73 %
310 - HPS - REGULAR EDUCATION Total		\$21,812,242.00	\$-46,496.00	\$21,765,746.00	\$1,310,195.67	\$4,431,111.66	\$16,024,438.67	26.37 %

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**From 07/01/2019 to 06/30/2020**

01 - GENERAL FUND								
Account	Description	Orig Bud	Amended	Adjusted Budget	Encumb	Expend	Unencum Bal	% Exp
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
5100 - SALARY Total		\$151,647.00		\$151,647.00		\$55,581.73	\$96,065.27	36.65 %
5200 - EXPENSES Total		\$27,000.00		\$27,000.00	\$8,333.80	\$7,444.60	\$11,221.60	58.43 %
31 - DISTRICT ADMINISTRATION Total		\$178,647.00		\$178,647.00	\$8,333.80	\$63,026.33	\$107,286.87	39.94 %
5100 - SALARY Total		\$1,244,064.00	\$-35,224.00	\$1,208,840.00		\$172,078.93	\$1,036,761.07	14.23 %
5200 - EXPENSES Total								100.00 %
32 - CEDAR ELEMENTARY SCHOOL Total		\$1,244,064.00	\$-35,224.00	\$1,208,840.00		\$172,078.93	\$1,036,761.07	14.23 %
5100 - SALARY Total		\$1,343,373.00	\$-59,318.00	\$1,284,055.00		\$205,389.21	\$1,078,665.79	15.99 %
5200 - EXPENSES Total								100.00 %
33 - CENTER ELEMENTARY SCHOOL Total		\$1,343,373.00	\$-59,318.00	\$1,284,055.00		\$205,389.21	\$1,078,665.79	15.99 %
5100 - SALARY Total								100.00 %
5200 - EXPENSES Total								100.00 %
34 - SYLVESTER ELEMENTARY SCHOOL Total								100.00 %
5100 - SALARY Total		\$1,942,282.00	\$-57,673.00	\$1,884,609.00		\$314,832.69	\$1,569,776.31	16.70 %
5200 - EXPENSES Total								100.00 %
35 - HANOVER MIDDLE SCHOOL Total		\$1,942,282.00	\$-57,673.00	\$1,884,609.00		\$314,832.69	\$1,569,776.31	16.70 %
5100 - SALARY Total		\$1,297,395.00	\$78,164.00	\$1,375,559.00		\$207,298.56	\$1,168,260.44	15.07 %
5200 - EXPENSES Total								100.00 %
36 - HANOVER HIGH SCHOOL Total		\$1,297,395.00	\$78,164.00	\$1,375,559.00		\$207,298.56	\$1,168,260.44	15.07 %
5100 - SALARY Total		\$283,243.00	\$76,495.00	\$359,738.00		\$141,152.88	\$218,585.12	39.23 %
5200 - EXPENSES Total		\$1,117,381.00	\$44,052.00	\$1,161,433.00	\$681,408.71	\$743,903.60	\$-263,879.31	122.72 %
5400 - ARTICLES Total								100.00 %
39 - HPS DISTRICT WIDE Total		\$1,400,624.00	\$120,547.00	\$1,521,171.00	\$681,408.71	\$885,056.48	\$-45,294.19	102.97 %
320 - HPS - SPECIAL EDUCATION Total		\$7,406,385.00	\$46,496.00	\$7,452,881.00	\$689,742.51	\$1,847,682.20	\$4,915,456.29	34.04 %
Total for Dept 310 and 320		\$29,218,627.00		\$29,218,627.00	\$1,999,938.18	\$6,278,793.86	\$20,939,894.96	28.33 %
5400 - ARTICLES Total								100.00 %
00 - UNASSIGNED Total								100.00 %
122 - SELECTMEN Total								100.00 %