

Hanover Public Schools

Matthew Ferron
Superintendent of Schools



Keith Guyette
Director of Student Services

Deborah St. Ives
*Assistant Superintendent
for Curriculum & Instruction*

Thomas Raab, Ed.D.
*Assistant Superintendent
for Business & Finance*

MEMORANDUM

To: Hanover School Committee
From: Thomas R. Raab, Assistant Superintendent for Business and Finance
Cc: Matthew A. Ferron, Superintendent of Schools
Date: January 23, 2019
Re: "Housekeeping" Account Transfer Request

Back in September, the School Committee transferred funds to accommodate known changes over the summer. Since that time, during the Fall we realized some additional liabilities with regard to Special Education that weren't fully understood when we made our transfers in September. Knowing that these changes were on the horizon, we didn't fill the Assistant Principal position at Cedar School in order to provide a funding opportunity. As a result, there is \$92,000 unspent in the Cedar Principal budget line. I am respectfully requesting that the School Committee transfer these funds into two Special Education expense lines in order to accommodate the changes and provide transparency as we transfer funds from Salaries to Expenses. Currently we are evaluating all of the budget lines looking for any opportunities to fund needs that were unanticipated in September. There may be future transfers requested as the evaluation continues. In terms of FY 2020, the funds remain in the Cedar Principal line to fund the Assistant Principal position next year. These decisions have no impact on FY 2020, they simply allow for more transparency with regard to FY 2019 liabilities.

For this evening, I respectfully request that the committee authorize the transfer of:

\$78,742.29 from SAL - CD PRINCIPAL 01-32-310-2210-01-0011
to EXP – SW SPED NON-MEMB COLLAB 01-39-320-9100-09-0025

and

\$13,257.71 from SAL – CD PRINCIPAL 01-32-310-2210-01-0011
to EXP SPED CONTRACTED SERVICES 01-39-320-2440-04-0021