

Hanover Public Schools

Matthew Ferron
Superintendent of Schools



Keith Guyette
Director of Student Services

Deborah St. Ives
*Assistant Superintendent
for Curriculum & Instruction*

Thomas Raab, Ed.D.
*Assistant Superintendent
for Business & Finance*

MEMORANDUM

To: Hanover School Committee
From: Thomas Raab, Assistant Superintendent for Business and Finance
Cc: Matthew Ferron, Superintendent of Schools
Date: October 9, 2019
Re: HPTA Update

Attached to this cover letter, please find the comprehensive list of contributions made during the 2018-2019 school year by the HPTA. Due to the generosity of Hanover families and the hard work and dedication of the HPTA leadership, a total of \$191,903.59 was expended for the benefit of the Hanover Public Schools. The HPTA supported SEPAC speakers, staff appreciation events, the Fun Run, dad serves pizza, Box Tops, Trivia nights, movie nights, senior scholarships, the HMS brick program, HHS graduation stoles and the awards breakfast, as well as \$33,382.21 in classroom libraries K-8 to name a few.

At the end of the fiscal year, after subtracting for commitments to the HMS brick program and funds dedicated to next year's Grad Night Live, the HPTA had \$55,881 in remaining funds. They have generously pledged four block grants to the schools totaling \$32,000; \$5,760 to Cedar, \$7,040 to Center, and \$9,600 each to HMS and HHS. In addition, they've also decided to fully fund staff appreciation events at all schools with no solicitation of funds from families for total of \$10,000. They have also pledged \$10,000 to cover senior scholarships for the Class of 2020 and to cover any tax filing fees they have next year.

After four and a half years of dedication the HPTA, President Joanna McCormick, and Treasurer Sandy Suchoff have decided to step down at the end of this school year. They have worked tirelessly for the benefit of all students and I wanted to give them one last "shout out" for their dedication and service. The HPTA is seeking new leadership and urges anyone interested to contact them. If anyone is interested and doesn't have their contact information, please reach out to me and I'll facilitate contact. In the event nobody agrees to serve as President and Treasurer, they've agreed to transfer all remaining funds on June 30, 2020 to the School Department to be placed in our HPTA account for use at a later time.

July 2018 Donations

Cedar School					
	Cedar Primetime 2017-18				0.89
HPTA					
	HPTA SEPAC Program	Lynne Reeves Griggin RN, M.Ed			1,500.00
	Membership 2017-18				135.00
	HPTA Hanover Family Fun Night Donatio	Busy Bee Jumpers			424.00
Total July 2018 Donations					2,059.89

August 2018 Donations

HPTA					
	Hanover Family Fun Night Donation				413.36
	MA Attorney General				35.00
Total August 2018 Donations					448.36

September 2018 Donations

Cedar School					
	Cedar Welcome Back Social	Kim Hofeman			37.74
	Cedar K Playdate	Jen Edgars			46.76
	Membership	Joanna McCormick	Printing of fundraising letters		143.75
Center Sylvester School					
	C/S Staff Appreciation	Roche Brothers	lunch provided to staff for welcome back		632.08
	C/S 100 degree Day	Kate Dauphinais	popsicles		86.90
	C/S K	Amazon	paper cutter needed for K teachers		176.96
	Membership	Joanna McCormick	Printing of fundraising letters		181.86
	C/S Beautification	Stephanie Patten			43.98
	C/S Staff Appreciation	Kate Dauphinais			82.85
	C/S K Playdate	Kate Dauphinais			20.73
	C/S Step Stools	Amazon	step stools for K, 1st grade		247.60
Hanover Middle School					
	HMS 5th grade lunch	Kim White			112.60
	Membership	Joanna McCormick	Printing of fundraising letters		278.13
	HMS Staff Appreciation	Joanna McCormick			659.73
	HMS 5th grade lunch	Joanna McCormick			507.76
	HMS Stuff for Brenda	Joanna McCormick			37.45
HPTA					
	Cedar Coffee Cart/HPTA	Amazon	serving cart		179.42
	Cedar Coffee Cart/HPTA	Amazon	coffee cart items		124.33
	Cedar Coffee Cart/HPTA	Amazon	coffee cart items		32.92
Total September 2018 Donations					3,633.55

October 2018 Donations

Cedar School					
	Cedar Science	Mass Audubon	Grade 4 #20383		405.00
	Cedar Conference Night Dinner	Christina Hoadley			395.11
Center Sylvester School					

		C/S K-4 Science	Mass Science Center	Top secret science & math	2,940.00
		C/S Grade 2	Amazon	step stools for 2nd grade and art room	185.94
	Hanover Middle School				
		HMS History	Bay Colony Educators		1,200.00
	HPTA				
		HPTA Annual Report 2018	Kim White		18.50
		Cedar Café	Life Skills Program		38.80
		HPTA SEPAC Program	Lynne Reeves Griffin RN, M.Ed		1,500.00
		HPTA Parents Night Out	Amy Perkins		32.50
Total October 2018 Donations					6,715.85
November 2018 Donations					
	Cedar School				
		Cedar Boxtops	Christina Hoadley		208.08
		Cedar Thanksgiving Raffle	Danielle Leary	Thankful raffle	50.00
		Cedar K Polar Express	Jen Edgar		42.33
		Cedar Giving Tree	Kim Hofeman	decorations	45.00
	Center Sylvester School				
		C/S Snowbowl	Alicia Cleary		220.91
		C/S Boxtops	Jodie Phillips		186.18
	Hanover Middle School				
		HMS Box tops	Joanna McCormick		8.64
		HMS Staff Appreciation	Joanna McCormick	Keurig	103.99
		HMS Turkey trot	Joanna McCormick		73.14
		HMS Be Better T shirts	Town of Hanover	Face Inv 310	370.00
		HMS Turkey trot	Crown Trophy	Inv 26267	261.05
		HMS Turkey Trot T shirts	FACE Town of Hanover	invoice 313	1,362.00
		HMS Box tops	Kim White		63.22
		HMS Staff Appreciation	Kim White		106.07
	Hanover High School				
		HHS Staff Appreciation	Spencer's Pizza		60.99
	HPTA				
		HPTA Parents Night Out	Pembroke Hospitality LLC	event site	2,565.63
		Genevieve's - Fall	Genevieve's Fundraising	inv 2,214	1,390.10
		HPTA Parents Night Out	Joanna McCormick		139.43
		Genevieve's - Fall	Joanna McCormick		68.39
Total November 2018 Donations					7,325.15
December 2018 Donations					
	Cedar School				
		Cedar Ice Cream Social	Town of Hanover	Inv 01619	214.00
		Cedar MOS Wind Energy	MOS Traveling Programs	Inv T-1501161	650.00
	Center Sylvester School				
		C/S Snowbowl	Amazon		65.79
		C/S Ice Cream Social	Town of Hanover	inv 00819	324.00
		C/S VNA Fruit Baskets	Cheryl Mackey		54.00

Hanover Middle School						
	HMS Be Better T shirts	Town of Hanover	Inv 305			260.00
Hanover High School						
	HHS Technology	Unified Networking Solutions	Inv 15501 & 15500			6,148.72
	HHS 8th Grade Open House	Hanover House of pizza				350.00
	HHS Projection Pres System	Pro AV Systems	PO #HS12819			3,635.32
HPTA						
	Genevieve's - Fall	Inv 2529				81.60
	Erroneous purchase Amazon					19.97
Total December 2018 Donations						11,803.40
January 2019 Donations						
Cedar School						
	Cedar Funflicks	Funflicks				402.18
	Cedar Gr 3 SS	Freedom Trail Foundation				650.00
	Cedar Gr 1 Science	Curious Creatures	inv 1845			710.00
	Cedar Dad Serves Pizza	Kim Hofeman				1,214.02
Center Sylvester School						
	C/S Dad pizza night	Amazon	tablecloths			37.18
	C/S Snowbowl	Kate Dauphinais				100.00
Hanover Middle School						
	HMS Box tops	Kim White				24.00
	HMS Holiday	Kim White				59.99
	HMS Box tops	Joanna McCormick				105.91
Hanover High School						
	HHS Inspirational speaker	Marc Mero				1,750.00
Total January 2019 Donations						5,053.28
February 2019 Donations						
Cedar School						
	Cedar Dad Serves Pizza	Kim Hofeman	tablecloths			72.25
Center Sylvester School						
	C/S Snowbowl	Alicia Cleary				106.28
	C/S Dad pizza night	Town of Hanover, Facilities Reservation	Inv 375 custodian fee			200.00
	C/S Memory Day	Amazon				75.98
	C/S Trivia Night	Town of Hanover, Facilities Reservation	Inv 379 custodian fee			160.00
Hanover Middle School						
	HMS Be Better T shirts	Office of Family & Comm Engagement	Inv 321			200.00
HPTA						
	Fun Run	Flipcause				112.55
Total February 2019 Donations						927.06
March 2019 Donations						
Cedar School						
	Cedar Primetime	Kim Hofeman	supplies, decorations			346.22
	Cedar Movie Night	Kim Hofeman	Movie for raffle			12.96

	Cedar Dad Serves Pizza	Town of Hanover, Facilities Reservation	Inv 376, custodian fee	120.00
	Cedar Fun Run	Booster Spirit Wear	Inv 10869	
	Cedar Dad Serves Pizza	Town of Hanover	Inv 03019	127.00
	Cedar Dad Serves Pizza	Town of Hanover	Inv 02419 - labor only	88.04
	Cedar Movie Night	Town of Hanover, Facilities Reservation	Inv 386 Custodian Fee	120.00
	Cedar Primetime	Town of Hanover	FACE Inv 322	398.00
	Cedar Tiles	Kim Hofeman	Gr 1-3 year end event	206.40
	Cedar Movie Night	Nicole Duggins	water, brown bags and decorations	45.58
	Cedar Boxtops	Chrissy Hoadley		249.39
	Cedar Primetime	Town of Hanover, Facilities Reservation	Custodial fees Inv 388	120.00
	Cedar Tiles	Kim Hofeman	Pens & Top coat for tiles	189.37
	Cedar MCAS	Kim Hofeman	candy & gum for grades 3 & 4	99.11
	Cedar MOS	Museum of Science Traveling Program	Animal Habitats grade 2-Inv T-827266	550.00
Center Sylvester School				
	C/S Dad pizza night	Town of Hanover	Inv 03119 - food only credit applied	815.00
	C/S Dad pizza night	Town of Hanover	Inv 03119 - labor only	543.23
	C/S Magic Show	Robert Clarke dba The Lucky Show		450.00
Hanover Middle School				
	HMS History Antiqua	History Antiqua	#031119	650.00
	HMS Pi Day	Town of Hanover	Face Inv 324	96.00
	HMS Aquarium	New England Aquarium	Inv 4934206 & 4934211	1,202.00
	HMS Student Council	Aaron DiGaudio	Green screen	645.14
	HMS Pi Day	Joanna McCormick		472.22
	HMS 7th grade assembly	Lauren Minichino	reimbursement	700.00
HPTA				
	C/S Fun Run	Booster Spirit Wear	Inv 10871	2,872.08
	Cedar Fun Run	Booster Spirit Wear	Inv 10869	2,262.16
	Fun Run	Booster Enterprises	Cedar Inv 1.0	22,022.76
	Fun Run	Booster Enterprises	C/S Inv 1.0	22,669.43
	Fun Run	Booster Enterprises	additional invoices	98.00
Total March 2019 Donations				58,170.09
April 2019 Donations				
Cedar School				
	Cedar MOS	Museum of Science Traveling Program	Animal Adaptation Program T-932760	550.00
	Cedar Science Fair	Kim Hofeman	Trophies	448.11
	Cedar Conference Night Dinner	Chrissy Hoadley	Panera Dinner	385.14
	Cedar Boxtops	Chrissy Hoadley	popsicles	17.98
Center Sylvester School				
	C/S Box Tops	Kim Egan	Supplies	31.02
	C/S Box Tops	Jodie Phillips	prizes and mailing	197.38
	C/S Science Fair	Roisin Greene	medals & ribbons	165.90
	C/S Science Fair	Town of Hanover, Facilities Reservation	Inv 398 custodian fee	160.00
	C/S Bingo	Kate Dauphinais	Bingo cards	84.39
	C/S Magic Show	Town of Hanover, Facilities Reservation	Inv 397 custodian fee	110.00

Hanover Middle School					
		HMS Class of	Town of Hanover	T-shirts Inv 329	2,063.50
	HPTA				
		Flipcause	Flipcause	annual expense	720.00
		DC trip reimbursement	DC trip coordinator	pay balance for two students financial hardship	1,159.00
Total April 2019 Donations					6,092.42
May 2019 Donations					
Cedar School					
		Cedar Math Night	Nancy Dutton		346.36
		Cedar Science Fair	Town of Hanover, Facilities Reservation	custodian inv 395	100.00
		Cedar MOS	Museum of Science Traveling Program	Grade 2 States of Matter Inv T-1260943	575.00
		Cedar MOS	Museum of Science Traveling Program	Grade 3 Motion Forces & Energy Inv T-163332	575.00
		Cedar Primetime	Ellen Burns	supplies	24.83
		Cedar Top Secret Math	Massachusetts Science Center	Grade 1,2,3 & 4	1,465.00
		Cedar Staff Appreciation	Kim Hofeman	flowers for raffle	77.48
Center Sylvester School					
		C/S Snowbowl	Darcy Lamond		239.00
		C/S Foyer beautification	Stephanie Patten	pots & décor	62.00
		C/S Bingo	Town of Hanover	Inv. 03819	206.25
		C/S Bingo	Shannon Harmon		80.00
		C/S Bingo	Nicole Sullivan		70.88
		C/S Staff Appreciation	Elizabeth Frattasio	faculty bathrooms	1,077.02
		C/S Staff Appreciation	Cheryl Mackey		304.38
		C/S Staff Appreciation	Jodie Phillips		1,010.83
		C/S Staff Appreciation	Shannon Harmon	teacher room	127.00
Hanover Middle School					
		HMS Brick Program	refund of \$20 to Megan Lynch		20.00
		HMS Brick Program	refund of \$20 to David Quinlan		20.00
		HMS Boxtops	Kim White	Amazon gift card	25.00
		HMS Staff Appreciation	Kim White	drinks for luncheon	30.76
		HMS Dinner Dance	James D. Hislop	dj	250.00
		HMS Staff Appreciation	Joanna McCormick		636.00
		HMS Staff Appreciation	Kim White		40.00
		HMS Brick Program	PaveLok, LLC		150.00
		HMS Staff Appreciation	Epicurean Kitchen		1,326.50
Hanover High School					
		HHS Staff Appreciation	Previte's		427.00
		HHS Credit for Life	Winbrook	deluxe padfolios with calculator	3,010.29
		HHS Staff Appreciation	Jill Kadra	gifts for the staff	96.00
	HPTA				
		HPTA filing expenses	MA Attorney General		70.00
		Scholarship	Joseph Clinton	HPTA Scholarship	450.00
		Scholarship	Kevin Buckley	HPTA Scholarship	450.00
		Scholarship	Amanda Armstrong	HPTA Scholarship	500.00

	Scholarship	Harrison O'Brien	hpTA Scholarship		450.00
	Scholarship	Jack Delahunt	hpTA Scholarship		600.00
	Scholarship	Kaitlin McCormick	hpTA Scholarship		700.00
	Scholarship	Caroline Gordon	HPTA Scholarship		500.00
	Scholarship	Emily Taylor	HPTA Scholarship		650.00
	Scholarship	Quinn Lloyd	HPTA Scholarship		500.00
	Scholarship	Karly Bruder	HPTA Scholarship		450.00
	Fun Run	Booster Enterprises			4,000.00
	Genevieve's - Fall - HMS	Joanna McCormick			33.00
Total May 2019 Donations					21,725.58
June 2019 Donations					
	<i>Cedar School</i>				
	Cedar MOS	Museum of Science Traveling Program	K program- dig into dinosaurs & engineering br		1,500.00
	Cedar Box Tops	Christina Hoadley	mailing, supplies & prizes		265.87
	Cedar 4th Grade Farewell Dinner	Outback Steakhouse	Inv 10001		1,553.25
	Cedar 4th Grade Farewell Dinner	Christina Hoadley	SSVT Programs		63.10
	Cedar Projector Screen & Speaker	Amazon			1,246.50
	Cedar 4th Grade Farewell Dinner	Town of Hanover	Inv 04719		92.16
	Cedar Staff Appreciation	Nicole Duggins	GC Envelopes		18.46
	Cedar Fishtank Aquarium	Petsmart			878.40
	Cedar 4th Grade Farewell Dinner	Jenn Winnie	Tablecloths,cutlery & decorations		133.94
	Cedar 4th Grade Farewell Dinner	Kim Hofeman	Kona ice cream truck		600.00
	Cedar 4th Grade Farewell Dinner	Meaghan Dunne	Invitations		187.50
	Cedar 4th Grade Farewell Dinner	Town of Hanover	Inv 04819		146.00
	Cedar Stools	Amazon			1,349.73
	Cedar Dry Erase Board	Amazon			469.72
	<i>Center Sylvester School</i>				
	C/S Top Secret Math & Science	Massachusetts Science Center			2,295.00
	Cedar/CS Visiting Day	Jane DeGrenier	popsicles		33.21
	C/S Foyer beautification	Jane DeGrenier	holiday decorations		170.95
	C/S Memory Day	Center School			73.30
	C/S Memory Day	Tonia Beer	250 cupcakes		200.00
	C/S Memory Day	Town of Hanover	Inv 04619		2,400.00
	C/S Sports Day	Town of Hanover	Inv 05419		795.00
	C/S Teddy Bear Picnic	Town of Hanover	Inv 04519		63.00
	C/S Box Tops	Town of Hanover	Inv 05519		43.75
	C/S Memory Day	Christa Monahan	Photos		51.54
	C/S Memory Day	Jodie Phillips			118.73
	C/S Box Tops	Jodie Phillips			196.95
	C/S Math Night	Nancy Dutton	gift bags		41.78
	<i>Hanover Middle School</i>				
	HMS DC Snack	Kerry Benjamin			79.57
	HMS 8th Grade BBQ	Stacy Smith			500.00
	HMS Rock Wall	Project Adventure			7,000.00

	HMS Boxtops	Kim White	Mailing expenses		11.95
	HMS Boxtops	Kim White	Amazon gift card		25.00
	HMS Dinner Dance	Kim White	Candy		357.49
	8th Grade Promotion Ceremony	Kim White	waters		46.32
	HMS Dinner Dance	Kim White	Sand for centerpieces		6.99
	HMS Staff Appreciation	Kim White	Dunkin Donuts gift cards		255.00
	HMS Dinner Dance	Amanda Cole			45.94
	HMS Dinner Dance	Town of Hanover	Inv 05019		593.38
	HMS Dinner Dance	Town of Hanover	Inv 05119		1,560.00
	HMS 8th Grade BBQ	Town of Hanover	Inv 05219		1,218.00
	HMS Dinner Dance	Joanna McCormick			1,787.63
	HMS Brick Program	PaveLok, LLC	Inv 19-53		807.50
	HMS Dinner Dance	Town of Hanover, Facilities Reservation	Inv 412		320.00
	HMS Dinner Dance	Hanover Police Detail	Inv 534		220.00
	HMS Boxtops	Laura Stracco			65.88
Hanover High School					
	HHS Graduation Stoles	Balfour	Inv 5909		2,416.86
	HHS Academic Awards Breakfast	Town of Hanover	Inv 04019		1,575.00
HPTA					
	HPTA PO Box	US Postal Service	annual expense		136.00
	HPTA Literacy Program	The Reading Warehouse	C/S inv 193857,193893,193881,193859,193871		9,230.40
	HPTA filing expenses	Paul Litchfield, CPA	Form 990 & PC		550.00
	HPTA Literacy Program	The Reading Warehouse	Cedar Inv 193838		9,811.11
	HPTA Literacy Program	The Reading Warehouse	Inv 194893,194894,194135		5,471.55
	HPTA Literacy Program	Booksource	Inv 845279 & 846056		172.18
	HPTA Literacy Program	Booksource	HMS Book order		8,697.37
Total June 2019 Donations					67,948.96
Total HPTA 2018-2019 Donations					191,903.59