

# Hanover Public Schools

**Matthew Ferron**  
*Superintendent of Schools*

**Deborah St. Ives**  
*Assistant Superintendent  
for Curriculum & Instruction*



**Kaitlin Morelli**  
*Director of Student Services*

**Michael Oates**  
*Director of Finance &  
Operations*

---

September 29, 2023

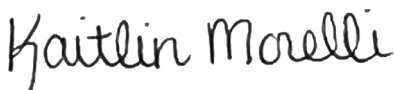
Dear Parent/Guardian(s),

During the week of November 13, 2023, the Department of Elementary and Secondary Education's Office of Public School Monitoring (PSM) will conduct a Tiered Focused Monitoring Review of Hanover Public Schools. The Office of Public School Monitoring visits each district and charter school every three years to monitor compliance with federal and state special education and civil rights regulations. Areas of review related to special education include student assessments, determination of eligibility, the Individualized Education Program (IEP) Team process, and IEP development and implementation. Areas of review related to civil rights include bullying, student discipline, physical restraint, and equal access to school programs for all students.

In addition to the onsite visit, parent outreach is an important part of the review process. The review chairperson from the Office of Public School Monitoring will send all parents of students with disabilities an online survey that focuses on key areas of their child's special education program. Survey results will contribute to the development of a report. During the onsite review, the Office of Public School Monitoring will interview the chairperson(s) of the district's Special Education Parent Advisory Council (SEPAC). Other onsite activities may include interviews with district staff and administrators, reviews of student records, and onsite observations. Parents and other individuals may call Winnie Koko, Public School Monitoring Chairperson, at (781) 338- 3736 to request a telephone interview. If an individual requires an accommodation, such as translation, to participate in an interview, the Department will make the necessary arrangements. There will be a virtual Parent Orientation through the Hanover SEPAC on Wednesday, October 4, 2023, at 6:00 pm.

Within approximately 60 business days after the onsite visit, the review chairperson will provide the Hanover Public Schools with a report with information about areas in which the Hanover Public Schools meets or exceeds regulatory requirements and the areas in which the district requires assistance to correct or improve practices. The public will be able to access the report at <http://www.doe.mass.edu/psm/tfm/reports/>.

Sincerely,



Kaitlin Morelli  
Director of Student Services